



Event Plans & Reopenings

We are currently fielding a lot of calls and emails with regards to events and reopenings. To help us review these requests in a timely manner, MCPH has created guidance on what we will be looking for.

Plans must address all of the areas outlined below and can be submitted at covidplans.madisonph.org or emailed to Erin Fawley, Director of Community Health & Accreditation, at efawley@madisonpublichealth.org.

PLEASE SUBMIT YOUR PLANS AT LEAST TWO WEEKS IN ADVANCE OF YOUR EVENT.

Please review your sector specific guidance [found here](#). Use the guidance and state orders to develop your plans. In addition to the requirements, please be sure to include the following:

Topic	Details
Event Details	Date, duration, registration, detailed list of contact information
Venue Specifics	Indoor/Outdoor, areas accessed, airflow, signage, food/concessions
Social Distancing	Traffic flow, event capacity, preventing congregation
Facial Coverings	For workers/volunteers & attendees, requirements, exceptions, etc.
Symptom Assessment	Screening and record of all individuals present including COVID symptoms and those in their household
Cleaning & Disinfecting	Schedule of cleaning of facility (including common areas, restrooms, and daily deep clean), products to be used, hand sanitizer/hand washing
Monitoring & Enforcement	Compliance of all procedures and requirements & ensuring congregating does not occur, communication of procedures prior to event

MCPH is devoted to responding to the community needs while maintaining a safe environment for Madison County residents. Due to the high volume, plan reviews and responses may take several days. Please be patient with us as we continue to respond to the COVID-19 pandemic.

If you have questions about COVID-19 please contact Madison County Public Health at 740-852-3065 or at info@madisonpublichealth.org. For additional information visit covid.madisonph.org.





Madison County Public Health Protective Factors & Risk Reduction for COVID-19

Created June 2020 | Revised May 2021

Protective factors are individual or environmental conditions or behaviors that reduce risk. Regardless of how you personally view risk, we must layer as many protective factors as possible throughout the COVID-19 pandemic. Layering multiple protective factors reduces the risk of COVID-19 spreading in our community. At a minimum, all activities must adhere to current state orders and all protective factors outlined in this document.

Protective Factor	Actions and Considerations
Location	Select open outdoor locations/venues whenever possible. Indoor venues carry much greater risk. Spread people out over larger areas. Block off unnecessary indoor areas.
Crowd Limits	At indoor events with fixed seating, limit the number of spectators to 25% of the capacity of the facility. Ensure no more than 10 people sit together in a group, and seat those groups at least 6 feet apart. Outdoor events are recommended to be held at 50% of normal, non-pandemic event capacity. Maintain outdoor groups of no more than 10 people, separated from other groups by at least 6 feet. Split activities into multiple sessions.
Crowd Control	Stagger arrival and departure times. Monitor groups of people coming and going to limit clusters of people. Maintain groups of no more than 10 people, separated from other groups by at least 6 feet. Discourage individuals from standing or sitting close together in buildings or other parts of the grounds or premises.
Registration/Pre-sale	Use a pre-registration system to control entry flow and capacity limits. Keep names, phone numbers, and emails of attendees for 60 days.
High Risk Populations	Actively encourage high risk populations (age 65+ <u>or</u> those of any age with <u>chronic underlying conditions</u>) to stay home. When possible, create separate times and places for high risk populations or virtual options
Time	Keep events and gatherings short. One-hour or less is ideal whenever possible. Split large groups into smaller groups and shorter times.
Symptom Checks	Direct people to check themselves for <u>symptoms</u> before coming to the event. Screen everyone for a fever before entry. Use <u>MCPH's symptom and risk assessment guide</u> for all staff and participants. Individuals with symptoms <u>OR</u> individuals with a household member at home with symptoms cannot be allowed to enter or participate.





Protective Factor	Actions and Considerations
Signs	Where possible, post clearly visible signage at all entrances, with text that indicates everyone is required to wear a mask indoors and practice social distancing at all times in or on the grounds or premises. Signage is available for download on the Posters and Signs page at coronavirus.ohio.gov . Post signs listing all <u>symptoms</u> . Include language that those Individuals with symptoms OR individuals with a household member at home with symptoms will not be permitted to enter or participate.
Air Flow	Open doors and windows to create outside air movement into indoor areas. Increase the amount of outside air coming in from HVAC systems.
Facial Coverings	Masks are required indoors. Masks are required outdoors if 6 feet of distance cannot be maintained between individuals or between different households. Require everyone age 10 and older to wear a multi-layer cloth facial covering. Masks must cover the nose, mouth, and chin. Masks may only be removed to eat or drink.
Social Distancing	Require social distancing of at least 6 feet between each group of individuals. People can be in groups of 10 with 6 feet of distance between the groups of 10. Use physical barriers, tape, lines, spray paint, cones, or other methods to guide people. Provide one-way traffic in buildings or other areas, where doing so will help people maintain social distancing
Cleaning	Clean frequently touched areas often with a chemical effective against coronaviruses. Clean objects and surfaces routinely.
Surfaces & Objects	Remove any objects and surfaces that are not necessary. Remove common or shared items and displays that people are likely to touch. Have staff or volunteers distribute items to people. Direct people away from unnecessary surfaces and objects.
Hand Hygiene	Provide handwashing areas and make sure soap/paper towels are filled. Provide hand sanitizer in several places (especially high-touch and high-flow areas and entrances) and encourage people to bring their own hand sanitizer.
Food & Drink	Designate areas for tables and seating for food and drink consumption. Seat no more than 10 people per table, and ensure tables are 6 feet apart. Masks may only be removed to eat or drink. Provide handwashing or hand sanitizer if food or beverages are consumed on-site.





Protective Factor	Actions and Considerations
Enforcement	Develop a plan for enforcing rules and guidelines including who will enforce the rules and the process for warnings and removal from the event or activity.
Communication	Tell people about the rules ahead of time to help limit conflict or push back. Establish clear expectations of behavior including consequences for not following the rules. Encourage those who are not willing to cooperate to seek other ways of participation.



COVID-19 Symptom and Risk Assessment for Events and Activities

1. Have you been tested for COVID-19 and are waiting for test results?
2. Are you currently under quarantine because you were around a person who tested positive for COVID-19?
3. Have you been around anyone, including household members, in the last 2 weeks who has tested positive for COVID-19?
4. Do you currently have any of these symptoms of COVID-19?

Fever or chills

Cough

Shortness of breath

Difficulty breathing

Fatigue

Muscle or body aches

Headache

Loss of taste or smell

Sore throat

Congestion or runny nose

Nausea or vomiting

Diarrhea

**If you answer yes to any of the questions above,
stay home and limit your exposure to other people.**