

## **REPORTING ANALYST**

Mental Health Recovery Board of Clark, Greene & Madison Counties seeks a self-starter with a passion for telling clear and accurate messages through data with the ability to work both independently and with a team. Proven adaptability to changing priorities by independently assessing effort, value, and urgency of business requests. Proficient with tracking metrics and creating ad hoc/periodic reports as defined by management. Proficient with Excel, PowerPoint, Power BI / Tableau, and SQL. Excellent verbal and written communication skills. Ability to manage multiple tasks and deadlines simultaneously.

Experience assessing trends from multiple internal and external data sources and presenting actionable insights. Bachelor's degree, or equivalent work experience (preferably in Management Information Systems [MIS]). Minimum 2-3 years of managing reporting and insights. Salary range from \$58,892-\$74,448, commensurate with experience. Submit resume to: [Greta@mhrb.org](mailto:Greta@mhrb.org) by October 22, 2022.