

RECORD OF PROCEEDINGS

CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO

2021 REGULARLY SCHEDULED SESSION

Held: April 5, 2021	7:00 to 9:00 PM	Page 1 of 3
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The Canaan Township Trustees of Madison County met at the Canaan Township Building, 8055 US Highway 42 South, Plain City, Ohio 43064.

In Attendance:	Trustees:	Monroe Harbage, Mark Ishmael, Don Whitmer
	Fiscal Officer:	Kimberlie Schrock
	Visitors:	Pete Hammond

Chairman Ishmael called meeting to order. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.**

Harbage made a motion, seconded by Whitmer, to approve the March 9, 2021, Regularly Scheduled Session Meeting Minutes. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.** Original file copy was signed by all.

Administrative

The Trustees reviewed the Fiscal Officer’s March 2021 Activity Report. (See attached).

The Trustees approved with their signatures:

- March 31, 2021, Bank Reconciliation/Fund Balances Report - Fiscal Officer Schrock reported that we have four outstanding warrants. Ishmael asked if there was money in the checking account to cover the presented checks, to which Fiscal Officer Schrock responded “yes.” Whitmer made a motion, seconded by Harbage, to approve the March 31, 2021, Bank Reconciliation. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes**
 - **Resolutions: (See Resolution Book)**
 - **Resolution 2021-3-1** – to approve to change hourly payroll to streamline payroll for snow removal on Sundays and Holidays
 - **Resolution 2021-3-2** – to approve to make obsolete the Cirrus Sweeper and the 16” chain saw

Whitmer made a motion, seconded by Harbage, to approve warrants/electronic bill pay to cover payroll and non-payroll obligations. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes**

Action Items Register Fiscal Officer Schrock reviewed the March Action Items Register.

Health & Safety Nothing to report

Fire Ishmael reported that the Pleasant Valley Joint Fire District (PVJFD) Fire Marshal has completed the first round of inspections at businesses except the Auction House and the Route 42 Antique Shop.

The PVJFD are in discussions with Chief Kidd to retire and rehire him as Chief.

Zoning Nothing new to report.

Roads Harbage mentioned that the Ford F550 truck steering is very unstable and hard to drive on the roads. After some discussion, Whitmer made a motion, seconded by Harbage, to spend no more than \$300 to have Lead Employee Pete Hammond take the Ford F550 truck to Rausch in Hilliard for diagnosis. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes**

Harbage reported that the high-speed mower is ready to begin first round of mowing around May 1.

Harbage reported that we received a bill from Koenig to repair the broken fender on one of our John Deere tractors prior to trade-in. The damage was there when Koenig quoted price for trade-in. After some discussion, Whitmer made a motion, seconded by Ishmael, to table the Koenig charge until we have an opportunity to talk to the Salesman who gave us quote on trade-in as to who is responsible to repair the broken fender. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes**

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Roads (Contd.) Harbage and Hammond talked to Joe Wiese about his interest in working for the township this summer. Wiese is ready to begin working at the township in April. Harbage made a motion, seconded by Whitmer, to pay Joe Wiese the experienced rate of \$19.97 per hour.
Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes

Harbage and Hammond visited Koenig to look over the new tractors prior to Koenig delivering the tractors to ensure Koenig transfers wheels and lights to the new tractors and that the lights are working. There is no need for backup cameras as part of the trade-in.

Whitmer reported that he performed a tune-up on the Chevy Pickup truck.

Harbage contacted the County regarding three areas as follows:

- Amish Pike – clean out ditch drain
- Lucas Pike – repair 2-foot drop between two 6-foot tiles
- Plain City Georgesville Road – repair ditch tile breakdown in the middle of the ditch

Hammond requested funds to purchase fertilizer, weed killer and preventer, and grass seed for the year. After some discussion, Ishmael made a motion, seconded by Whitmer, to approve \$3,500.00 for fertilizer, weed killer and preventer, and grass seed for the year.

Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes

Hammond is on vacation from April 6 through April 16. Eli Gingerich will be on call to work for the township during this time.

Cemetery Whitmer will call Heritage and Hostetler Custom Application for pricing on fertilizer for the cemetery and the township lawn.

Whitmer will ask Eli and Joe to begin seeding the hill at Big Darby Cemetery.

Building Fiscal Officer Schrock requested funds to purchase annuals for the township flowerbeds at the end of April. Whitmer made a motion, seconded by Harbage, to approve to spend no more than \$250 for 25 hanging baskets at Darby Creek Nursery on the last Friday in April.

Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes

Ishmael requested Hammond lay PREEN on the township flowerbeds this month and set up the sprinkler system.

Fiscal Officer Schrock presented cabinet for men’s restroom to store toiletries. After some discussion, Trustees decided to table the discussion of the purchase at the May meeting.

Miscellaneous Perry Yoder sold Yoder’s True Value Hardware after 40 years in the business. As of April 11, 2021, a new owner is in place. Please stop and wish Perry well in his retirement.

Harbage moved that the meeting be adjourned and Whitmer seconded. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.** Meeting adjourned. The next Regularly Scheduled Session is scheduled for Monday, May 3, at 7:00 PM.

	Trustee
Fiscal Officer	Trustee
	Trustee