

RECORD OF PROCEEDINGS

CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO

2020 REGULARLY SCHEDULED SESSION

Held: April 6, 2020	7:00 to 8:30 PM	Page 1 of 3
---------------------	-----------------	-------------

The Canaan Township Trustees of Madison County met at the Canaan Township Building, 8055 US Highway 42 South, Plain City, Ohio 43064.

In Attendance:	Trustees:	Monroe Harbage, Mark Ishmael, Don Whitmer
	Fiscal Officer:	Kimberlie Schrock
	Visitors:	Pete Hammond

Chairman Ishmael called meeting to order. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.**

Harbage made a motion, seconded by Whitmer, to approve the March 10, 2020, Regularly Scheduled Session Meeting Minutes. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.** Original file copy was signed by all.

Administrative

The Trustees reviewed the Fiscal Officer’s March 2020 Activity Report. (See attached).

The Trustees approved with their signatures:

- March 31, 2020, Bank Reconciliation/Fund Balances Report - Fiscal Officer Schrock reported that we have no outstanding warrants. Ishmael asked if there was money in the checking account to cover the presented checks, to which Fiscal Officer Schrock responded “yes.” Harbage made a motion, seconded by Whitmer, to approve the March 31, 2020, Bank Reconciliation. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes**
 - **Resolutions: (See Resolution Book)**
 - **Resolution 2020-3-1** – to approve to spend no more than \$500 to purchase a new chain saw
 - **Resolution 2020-3-2** – to approve to spend no more than \$5,700 for a new Karcher pressure washer
 - **Resolution 2020-3-3** – to approve to spend no more than \$150 to purchase a new impact wrench.
 - **Resolution 2020-3-4** – to approve to spend no more than \$300 to frame 4 photos for township meeting room

Harbage made a motion, seconded by Whitmer, to approve warrants/electronic bill pay to cover payroll and non-payroll obligations. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes**

Action Items Register Fiscal Officer Schrock reviewed the March Action Items Register.

Health & Safety Madison County Public Health (MCPH) is working on Coronavirus (COVID-19) response every single day. You should monitor state and local news but rely on MCPH for reliable information on COVID-19 right here in Madison County. Information and guidance for COVID-19 changes daily. Effective 4/6/20, MCPH is providing office services to the public remotely.

If you have questions or a complaint about a business in response to the Governor’s Stay at Home Order, please submit your questions or complaint online at stayathome.madisonph.org

Updated Monday, April 6, 2020 at 2:00pm EST

18	25 - 76	49	7	2
Total Confirmed Cases in Madison County	Age Range (years)	Median Age	Total Hospitalizations	Deaths

- **Madison County Public Health is reporting eighteen confirmed COVID-19 cases in the county.** MCPH urges people to stay home and self-isolate as much as possible. Public health nurses are notifying and quarantining close contacts of all confirmed COVID-19 cases. If the health department staff have not contact you, you are not considered to have come in close contact with these individuals.

All township building reservations have been cancelled for the month of April.

RECORD OF PROCEEDINGS
CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO
2020 REGULARLY SCHEDULED SESSION

Held: April 6, 2020

7:00 to 8:30 PM

Page 2 of 3

Fire Ishmael reported that Pleasant Valley Joint Fire District (PVJFD) Chief Kid and Fiscal Officer Jackie Clonch are working from home due to the coronavirus stay-at-home order. PVJFD passed a resolution for \$50,000 to increase what they can spend without prior approval. They also passed a resolution to authorize Chief Kid to convert part-time employees to full time when necessary to maintain their employment.

Zoning Ishmael is working with Madison County Zoning, David Hughes, on a couple of zoning violations. Ishmael will stop in to the US 42 Antique Shop to observe zoning concerns.

Roads Harbage reported that Ag-Pro did not seem interested in doing business with the township. After some discussion, Monroe agreed to go to Urbana Koenig to inquire about trading in the high-speed mower and to obtain trade-in value.

After some discussion, Harbage made a motion, seconded by Whitmer, to approve to spend no more than \$2,500 for fertilizer and weed preventer/killer for the year. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.**

Lead Employee Pete Hammond reported that he has applied fertilizer to both the township lawn and Big Darby cemetery lawn. Hammond went to Hostetler Trucking on Converse Huff Road to obtain comparison pricing, with Heritage Cooperative in Marysville, to apply chemicals to the township ditches. After some discussion, the Board of Trustees approved Hammond to purchase chemicals at Hostetler Trucking to save money as well as the convenience of being local.

Hammond plans to begin mowing township ditches in the next few weeks. He will keep Harbage informed of his progress.

Whitmer will talk to Canaan Township resident Perry Hostetler to see if he is interested in mowing ditches for Canaan Township. Ishmael plans to approach his neighbor to see if he is interested in mowing ditches for the township. Harbage suggested that we advertise our need to hire a ditch mower by putting a sign out on the township front lawn. After some discussion, the Board of Trustees agreed to hold off putting a sign out until Whitmer and Ishmael have made contact with their potential hires.

Cemetery Whitmer stated that he would like to set up a meeting with the Canaan Township Trustees, the County, and Creamer Drainage to talk about drainage at Big Darby Cemetery.

Building Fiscal Officer Schrock reported that Hobby Lobby has completed the framing of four photos taken in Canaan Township to hang in the meeting room area. FO Schrock received a call from Hobby Lobby that the frames are ready to pick up during the coronavirus stay-at-home order. FO Schrock will pick up the frames at Hobby Lobby when the stay-at-home order is lifted.

FO Schrock reported that we received the new Shark Rotator Upright Vacuum for the township meeting room. Harbage needs to contact Lee Yutzy about fixing the doorknob on the exterior door of the foyer. Hammond has caught 10 med voles in the township lawn.

Ishmael made a motion, seconded by Whitmer, to spend no more than \$250 to purchase annuals for the township flowerbeds. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.** FO Schrock will call Darby Creek Nursery about obtaining annuals.

FO Schrock received a call from Canaan Township resident Dorothy Price regarding reserving the meeting room on May 15. FO Schrock replied to Dorothy that at this time we are not reserving the meeting room because of the coronavirus and that we hope to know more after our May 4 township meeting. FO Schrock will contact Dorothy after the May township meeting to let her know when we will resume reservations.

Whitmer will take the wall plaque hanging in the township meeting room to update the names on the plaque. Harbage plans to call Harold Yoder to investigate water leak in meeting room ceiling.

RECORD OF PROCEEDINGS
CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO
2020 REGULARLY SCHEDULED SESSION

Held: April 6, 2020

7:00 to 8:30 PM

Page 3 of 3

Miscellaneous Nothing to report.

Whitmer moved that the meeting be adjourned and Harbage seconded. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.** Meeting adjourned. The next Regularly Scheduled Session is scheduled for Monday, May 4, at 7:00 PM.

	Trustee
Fiscal Officer	Trustee
	Trustee