

RECORD OF PROCEEDINGS

CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO

2020 REGULARLY SCHEDULED SESSION

Held: February 1, 2021	7:00 to 8:15 PM	Page 1 of 2
------------------------	-----------------	-------------

The Canaan Township Trustees of Madison County met at the Canaan Township Building, 8055 US Highway 42 South, Plain City, Ohio 43064.

In Attendance:	Trustees:	Monroe Harbage, Mark Ishmael, Don Whitmer
	Fiscal Officer:	Kimberlie Schrock
	Visitors:	Pete Hammond

Chairman Ishmael called meeting to order. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.**

Harbage made a motion, seconded by Whitmer, to approve the January 4, 2021, Organizational Session Meeting Minutes. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.** Original file copy was signed by all.

Administrative

The Trustees reviewed the Fiscal Officer’s January 2021 Activity Report. (See attached).

The Trustees approved with their signatures:

- January 31, 2021, Bank Reconciliation/Fund Balances Report - Fiscal Officer Schrock reported that we have one outstanding warrant. Ishmael asked if there was money in the checking account to cover the presented checks, to which Fiscal Officer Schrock responded “yes.” Whitmer made a motion, seconded by Harbage, to approve the January 31, 2021, Bank Reconciliation. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes**
 - **Resolutions: (See Resolution Book)**
 - **Resolution 2021-1-9** – to authorize payment to Buckeye Ford for \$324.00 for strobe light repairs on the Ford F550 Truck.

Whitmer made a motion, seconded by Harbage, to approve warrants/electronic bill pay to cover payroll and non-payroll obligations. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes**

Action Items Register Fiscal Officer Schrock reviewed the January Action Items Register.

Health & Safety Fiscal Officer prepared Insurance Payment Request forms for Trustees to sign.

Fire Ishmael reported that the Pleasant Valley Fire District (PVFD) expects to receive the new medic in March. The PVFD is in the process of ordering a new engine to be delivered in 2022. Fire inspections are starting up in public spaces. Canaan Township residents Mike and Twana Aitchison had a house fire in January. Ishmael also reported a fatal house fire on Smucker Lane in the Village of Plain City.

Zoning Nothing new to report.

Roads Ishmael reported on the Ohio EPA 2021 Recycling & Litter Prevention Grant webinar he attended on January 7, 2021. Fiscal Officer Schrock reported on details of completing the grant and the deadline to submit the grant application. Whitmer provided quote from Green & Sons, Ltd. for two new Kubota RTVs to purchase with the grant funds. The new Kubota RTVs are needed for litter and trash cleanup in Canaan Township ditches prior to every round of mowing the ditches. Discussion followed regarding dollar amount to request on the Recycle Ohio Grant Application. After some discussion, Harbage made a motion, seconded by Ishmael to request Ohio EPA Recycle Ohio Grant Application for \$30,000 for two new Kubota RTVs. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes** Fiscal Officer will complete the online grant application. Deadline to submit grant application is February 5, 2021.

Whitmer obtained Pesticide Recertification. Whitmer called the County to notify them to repair/replace Canaan Township resident Phyllis Sparks mailbox hit by a snowplow.

Cemetery Trustees addressed letter from Randy Honaker regarding his dad’s burial. Whitmer plans to call Hilliard Lawn & Garden to request they investigate leak on the Ferris Zero Turn mower at Big Darby Cemetery.

RECORD OF PROCEEDINGS
CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO
2020 REGULARLY SCHEDULED SESSION

Held: February 1, 2021

7:00 to 8:15 PM

Page 2 of 2

Building Lead Employee Pete Hammond to purchase new snow shovel and ice melt for the township parking lot.

Miscellaneous Whitmer requested to move Monday, March 1 meeting to Tuesday, March 9.

Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes

Fiscal Officer will update Canaan Township web site to reflect date change.

Harbage moved that the meeting be adjourned and Ishmael seconded. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.** Meeting adjourned. The next Regularly Scheduled Session is scheduled for Tuesday March 9, at 7:00 PM.

	Trustee
Fiscal Officer	Trustee
	Trustee

RECORD OF PROCEEDINGS
CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO
2020 REGULARLY SCHEDULED SESSION

Held: February 1, 2021

7:00 to 8:15 PM

Page 2 of 2