

# RECORD OF PROCEEDINGS

## CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO

### 2020 REGULARLY SCHEDULED SESSION

Held: February 3, 2020	7:00 to 8:30 PM	Page 1 of 2
------------------------	-----------------	-------------

The Canaan Township Trustees of Madison County met at the Canaan Township Building, 8055 US Highway 42 South, Plain City, Ohio 43064.

In Attendance:	Trustees:	Monroe Harbage, Mark Ishmael, Don Whitmer
	Fiscal Officer:	Kimberlie Schrock
	Visitors:	Pete Hammond, Roger Seely, Chris Wallace

Chairman Ishmael called meeting to order. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.**

Harbage made a motion, seconded by Whitmer, to approve the January 6, 2020, Organizational Session Meeting Minutes. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.** Original file copy was signed by all.

**Administrative**

The Trustees reviewed the Fiscal Officer’s January 2020 Activity Report. (See attached).

The Trustees approved with their signatures:

- January 31, 2020, Bank Reconciliation/Fund Balances Report - Fiscal Officer Schrock reported that we have no outstanding warrants. Ishmael asked if there was money in the checking account to cover the presented checks, to which Fiscal Officer Schrock responded “yes.” Harbage made a motion, seconded by Whitmer, to approve the January 31, 2020, Bank Reconciliation. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes**
  - **Resolutions: (See Resolution Book)**
    - **Resolution 2020-1-2** – to approve the nominations for the Trustee positions
    - **Resolution 2020-1-8** – to approve to change the March meeting date from Monday, March 2, to Tuesday, March 10, 2020
    - **Resolution 2020-1-9** – to approve the 2020 IRS mileage rate of \$57.5 cents per mile driven for business use
    - **Resolution 2020-1-10** – to approve the 1.75% cost of living adjustments that begins in 2019 and extends through 2028 for newly elected officials
    - **Resolution 2020-1-11** – to approve to increase hourly salaries with a 2.5% cost of living increase effective January 1, 2020

Harbage made a motion, seconded by Whitmer, to approve warrants/electronic bill pay to cover payroll and non-payroll obligations. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes**

**Action Items Register** Fiscal Officer Schrock reviewed the January Action Items Register.

**Health & Safety** Fiscal Officer Schrock received a letter from Madison County Prosecuting Attorney Stephen Pronai. The letter is in regards to questions concerning amounts/limits for healthcare insurance reimbursements. Per the State Auditors Bulletin 2017-002 and Attorney General Opinion 2017-007, the amount of the reimbursement for a single is \$4,950 and for family is \$10,000. Harbage made a motion, seconded by Whitmer, to approve the limits for healthcare insurance reimbursements per the State Auditors Bulletin and the Attorney General Opinion as stated above. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes**

**Fire** Ishmael reported that the Pleasant Valley Fire District (PVFD) Fire Marshall, Bryan Adams, is closely inspecting the new Der Dutchman construction and the subdivision behind Lovejoys Market.

**Zoning** Ishmael reported that he has not received any new information from Let Love Farm about their plans to implement zoning changes. Ishmael is continuing investigations for zoning violations with Firepunk and a rental property on Lucas and Plain City Georgesville Road.

Canaan Township resident Roger Seely attended the meeting to explore the idea of moving Seely’s Landscape Nursery business from Hilliard to the 3-acre field east of new creek overpass on Kilbury-Huber Road. After considerable discussion, Ishmael requested that Mr. Seely bring a map with an outline of his plans for the 3-acre field to a future meeting. Mr. Seely said he would be glad to do that.

<b>RECORD OF PROCEEDINGS</b>		
CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO		
<b>2020 REGULARLY SCHEDULED SESSION</b>		
Held: February 3, 2020	7:00 to 8:30 PM	Page 2 of 2

**Roads** Fiscal Officer Schrock reported that we received an email from Canaan Township resident Jonathan Shrum informing us that the Weight Limit sign is down near the Amity Pike Bridge. Harbage will investigate and contact the County to rehang the sign.

Fiscal Officer Schrock also reported that we received an email from Canaan Township resident Zack Dickey requesting to have the Glenview Drive sign corrected to read Glen View Drive. Harbage will contact the County to correct and replace the sign. Additionally, the following Canaan Township road signs need corrected or hung: Kilbury-Huber Road and MV High & 42.

**Cemetery** Whitmer stated that Creamer Drainage is waiting on the country to begin work at Big Darby Cemetery. Whitmer will follow up with Creamer Drainage.

**Building** Fiscal Officer Schrock reported that the sweeper is not picking up items from the floor. After some discussion, Harbage made a motion, seconded by Whitmer, to spend no more than \$400 for a new sweeper. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.** Fiscal Officer Schrock will gather recommendations from Lydia Mae Gingerich, who provides cleaning service for the township, prior to purchasing a new sweeper.

Lead Employee Pete Hammond reported that the remote for the overhead door in the bay area does not work. Harbage will provide a phone number for Hammond to call regarding a new remote for the overhead door. Pete is having surgery on February 4. While Hammond is recovering, Eli Gingerich will be on call for all township business/needs.

Waste Management will pick up their tote on March 2. Alpha Waste Service begins on Thursday, March 5.

Ishmael will look into the pricing of a new electronic sign out front of the township lot.

**Miscellaneous** Chris Wallace attended the meeting to give an overview of his candidacy for Madison County Commissioner on March 17. Candidate Chris Wallace priorities are:

- **Economic and workforce development** to promote the private sector creation of well-paying jobs in the county
- **Fiscal responsibility** that keeps axes low and budgets balanced
- **Public safety** to keep our communities safe and secure
- **Maintenance and upgrades** to county roads and bridges

Whitmer moved that the meeting be adjourned and Harbage seconded. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.** Meeting adjourned. The next Regularly Scheduled Session is scheduled for Tuesday March 10, at 7:00 PM.

	Trustee
Fiscal Officer	Trustee
	Trustee