

RECORD OF PROCEEDINGS

CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO

2019 REGULARLY SCHEDULED SESSION

Held: July 1, 2019	7:00 to 8:15 PM	Page 1 of 4
--------------------	-----------------	-------------

The Canaan Township Trustees of Madison County met at the Canaan Township Building, 8055 US Highway 42 South, Plain City, Ohio 43064.

In Attendance:	Trustees:	Mark Ishmael, Don Schrock, Don Whitmer
	Fiscal Officer:	Kimberlie Schrock
	Visitors:	Pete Hammond

Chairman Ishmael called meeting to order. **Roll Call: Ishmael-yes, Schrock-yes, Whitmer-yes.**

Whitmer made a motion, seconded by Schrock, to approve the June 3, 2019, Regularly Scheduled Session Meeting Minutes. **Roll Call: Ishmael-yes, Schrock-yes, Whitmer-yes.** Original file copy was signed by all.

Administrative

The Trustees reviewed the Fiscal Officer’s June 2019 Activity Report. (See attached).

The Trustees approved with their signatures:

- June 30, 2019, Bank Reconciliation/Fund Balances Report - Fiscal Officer Schrock reported that we have no outstanding warrants. Ishmael asked if there was money in the checking account to cover the presented checks, to which Fiscal Officer Schrock responded “yes.” Whitmer made a motion, seconded by Schrock, to approve the June 30, 2019, Bank Reconciliation. **Roll Call: Ishmael-yes, Schrock-yes, Whitmer-yes**

- **Resolutions:**

- **Resolution 2019-6-1** – to approve the acquisition of a Shell Fleet Plus card for township business
- **Resolution 2019-6-2** – to approve to spend no more than \$7,000 on International Truck repairs
- **Resolution 2019-6-3** – to approve to spend no more than \$800 to purchase Navistar Stainless Steel parts for the International Truck
- **Resolution 2019-6-4** – to approve to pay Teri Bushong, Landscaper, \$100 to clean up, edge and mulch the flower bed at Big Darby Cemetery

Whitmer made a motion, seconded by Schrock, to approve warrants/electronic bill pay to cover payroll and non-payroll obligations. **Roll Call: Ishmael-yes, Schrock-yes, Whitmer-yes**

Fiscal Officer Schrock mentioned that OTARMA is pleased to announce the continuation of the loss control and risk management initiative – the 2019 MORE Grant Program. Since 2013 the MORE (Managing Ohio Risk Exposures) Grant has been assisting Ohio Township in eliminating or preventing risk exposures that lead to liability claims and property losses. Qualified expenses include safety equipment purchases, Ohio Township Association Annual Conference registration fees, costs associated with implementing loss control guidelines, and risk management training or education fees. The primary purpose of the purchase is the prevention or reduction of liability claims or property losses.

Action Items Register Fiscal Officer Schrock reviewed the June Action Items Register.

Health & Safety ***Animal Bite and Rabies Investigation*** - RABIES is a serious, and many times deadly, disease that can be carried by several types of animals in Madison County. Bites involving dogs, cats, wild animals, or any other potential carrier of rabies are required to be reported to the Health Department. We investigate each incident, and require either quarantine or testing of the animal, according to our current and state regulations. Our goal is to prevent the transmission of rabies to humans.

Co-existing with Bats in Ohio

Bats are flying mammals and found in nearly every habitat throughout Ohio. In fact, most bats live near humans without ever being detected. Feeding at night, these nocturnal animals have strong senses and use echolocation (built-in sonar) to eat thousands of flying insects each night. Thirteen bat species have been recorded in Ohio, but humans often only encounter only one or two.

Bats are a rabies vector species, but it is very uncommon to encounter a rabid bat. Bats are the only flying mammals. There are 13 species of bats recorded in Ohio; the most commonly encountered species generally include little brown bats (*Myotis lucifugus*) and big brown bats (*Eptesicus fuscus*).

RECORD OF PROCEEDINGS		
CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO		
2019 REGULARLY SCHEDULED SESSION		
Held: July 1, 2019	7:00 to 8:15 PM	Page 2 of 4

Health & Safety (Contd.)

Bats are very important to the environment. Bats feed one or two hours after sunset and also before sunrise. In one night, a single bat can eat its bodyweight (thousands) of mosquitoes and flying insects. Multiply this number by number of bats in a colony, and the benefit to humans is enormous, especially when West Nile Virus is prevalent in an area.

Where do bats live? Typically, bats have two types of sites used for gathering - winter hibernation sites and summer roosting sites. Bats can enter buildings by using existing openings and cracks as small as 3/8 inch to roost in attics. The summer roosts for maternal colonies (females and their flightless offspring) are usually where humans encounter large numbers of bats. During the summer, pregnant females are often found congregating in human-made structures where conditions are warm, dry and dark.

Babies are born in May and June and while baby bats have a quick growth rate, flying as soon as three weeks after birth, it can take six to nine weeks for babies to completely wean from their mothers. If you have a known maternal colony, please consider waiting out the weaning process to ensure all bats are able to fly out of the structure each night. For help assessing your situation and safely evicting a colony during an appropriate season, call SCRAM! Wildlife Control.

Have bats in your attic? When dealing with potentially high volumes of bats, it is best to seek professional expertise due to human health concerns and to ensure that all bats are removed safely.

SCRAM! Wildlife Control, a department at Ohio Wildlife Center, offers a biologically-sound solution. Call 614-763-0696 for details. SCRAM! will provide you with the only no-kill animal control service in Ohio. SCRAM! used the biology of the animals in question to offer a natural, humane and permanent solution to deal with wildlife in and around your home or business. SCRAM! agents will work with you to safely evict, exclude and prevent wildlife from coming back into your home. Guaranteed! Ohio Wildlife Center Ohio Wildlife Center Hospital (614) 793-WILD www.ohiowildlifecenter.org SCRAM! Wildlife Control (614) 763-0696 www.SCRAMwildlife.org Ohio Wildlife Center

Found a bat flying around in your living space? Sometimes a bat accidentally makes its way into your home. If a bat is flying around your room, leave the room and close the door until the bat has landed. If the bat appears uninjured, encourage the bat to leave on its own with the following steps: • confine the bat to one room (close interior doors to isolate) • enter the room when the bat has stopped flying • open an exterior door or the window (remove screen, and pull back curtains) • turn off the lights and cover any other light sources such as digital clocks, DVD or VHS players The bat should fly out of the room through the open door or window when evening arrives.

You can also turn outside lights on, to help attract bugs that will make it more tempting for the bat to leave the house. If the bat appears sick, injured, or is unable to fly, you can bring it to Ohio Wildlife Center's hospital. Be sure to wear gloves and approach the animal with caution. Do not attempt to evict/release any bats in cold weather!!

If bats are found in a structure during cold weather spells and must be removed, they must be brought into Ohio Wildlife Center's hospital. As a general guideline, if temperatures are 60°F or above for multiple days, bats can be released outside.

Do bats carry rabies? Yes, bats can carry rabies, but it is not common. Rabies is a viral disease (transmitted through bites) affecting the nervous system. It has the ability to infect all mammals. Most human cases result from rabid bat bites, but statistically, fewer than 4% of bats test positive for rabies in Ohio (www.odh.ohio.gov).

You should never handle a bat unless you need to. If you must approach a bat, please exercise caution. You cannot tell just by looking if an animal has rabies; the animal must be submitted for testing to confirm infection. If a bat is found in a room with a sleeping person,

RECORD OF PROCEEDINGS CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO 2019 REGULARLY SCHEDULED SESSION		
Held: July 1, 2019	7:00 to 8:15 PM	Page 3 of 4

Health & Safety (Contd.)

unattended child, mentally disabled or someone under the influence of drugs and/or alcohol it is recommended that a family doctor be contacted and post-exposure rabies prophylaxis be started in most cases. Also, if the bat is able to be caught, it should be submitted for rabies testing to confirm or deny presence of rabies. In these circumstances, the bat may be admitted to Ohio Wildlife Center’s hospital for humane euthanasia.

Fire

Ishmael reported that the Pleasant Valley Fire District (PVFD) Board has approved hiring three new employees. Captain Cantrell has accepted a new position for Norwich Township which leaves Cantrell’s position vacant. The PVFD Board plans to promote the current Lieutenant to Captain and to backfill the Lieutenant position. The new Fire Inspector has begun inspections and is implementing a new system to track his inspections. The PVFD has disposed of existing outdated fire gear and purchased new updated gear. The PVFD has begun the bidding process on a new pole barn to house additional equipment.

Zoning

Ishmael reported that the new court date for the US42 Flea Market is July 17. The new PVFD Fire inspector has grave concerns over the fire safety at the US42 Flea Market.

Ishmael plans to schedule the annual drive around Canaan Township with Madison County Prosecuting Attorney Stephen Pronai to identify a new list of zoning violations that need to be addressed.

Roads

Schrock followed up with phone calls to Ag-Pro regarding the installation of the new light bars on our two new tractors. Schrock’s contact at Ag-Pro, Kevin, is no longer working there so Schrock will need to begin discussions with Jay, the Service Manager, about installing the new light bars on our two new tractors. This issue has been going on for the past 6 months with no resolution to date.

Schrock spoke with Madison County Engineer Bryan Dhume and shared that the DO NOT LITTER signs have not been posted and that the County has installed a new cover over the drain at the Eli and Katherine Plank residence on M.V. High Road.

Schrock reported that Bud Schrock has completed his third round of mowing with the high speed mower. Upon returning from vacation, Lead Employee, Pete Hammond, plans to complete his second round of mowing with the flail mower this week. Hammond has also trimmed the township guardrails with the weed eater.

Schrock has been working the Shell gas station manager in Plain City to set up an account to purchase gas as well as tax exemption on a monthly basis. Fiscal Officer Schrock contacted Carly Wigren, Shell Sales Representative, regarding the **Shell Fleet Plus Card** for an ideal solution for our township’s fuel management needs.

Fiscal Officer Schrock completed the Shell Fleet Plus Card online application and received three new cards, one for each township vehicle. A fleet card is an important tool used by thousands of businesses to save time and fueling expenses.

Per request from Whitmer, Fiscal Officer Schrock provided the Board of Trustees, prior to the meeting, with a summary of International Truck repairs over the past 6 years. Schrock stated that we average \$3300 a year on repairs on the International Truck which are reasonable expenses considering the effects of salt and use of the truck during the winter months.

Schrock stated that we need to hire someone to help with township responsibilities. Whitmer will ask Delbert Troyer if he is interested.

Cemetery

Whitmer said he has no drainage plans to present for Big Darby Cemetery. Ishmael requested Hammond to put up flags for veterans buried at Big Darby Cemetery for the July 4th holiday. Discussion followed regarding the procedure for obtaining gold stars to identify veterans buried at Big Darby Cemetery. Gold stars are obtainable at the Madison County Court House with proper discharge papers.

Cemetery (Contd.) Whitmer and Pete Hammond reported that someone hit the Township brick building with their car at Big Darby Cemetery. There was a sheriff report. Whitmer will contact the insurance company and investigate if there is insurance to cover the repair. After some discussion, Ishmael suggested that metal posts be installed around the brick building at the cemetery to protect it from vehicles. Ishmael suggested that this expense could be submitted for the 2019 OTARMA MORE Grant program.

Hammond treated the Big Darby Cemetery lawn for grubs.

Building

Fiscal Officer Schrock reported that new carpeting for the township building and office area is scheduled for Monday, August 12.

Lead Employee Pete Hammond treated the township lawn for grubs and sprayed Sevin on the trees. Hammond will order paper towels for all three township bathrooms. Hammond and Eli Gingerich picked up trash in the township ditches using Gingerich's 4-wheeler and golf cart. Hammond stated that it was a very efficient process.

Hammond reported that Kuhlwein has installed a new gas gauge on the gas pump at the township.

Hammond had given Lee Yutzy's township key to Wayne Gingerich temporarily since Wayne needed access to make repairs to the International Truck. Now that the IH Truck repairs are complete, Whitmer will obtain key from Wayne Gingerich.

Hammond mentioned in a prior meeting that we either need to repair the ribbon on the time clock or purchase a new time clock because the time clock stamp is barely readable. Ishmael said he will replace the ribbon on the existing time clock.

Whitmer advised that the Generac Generator keeps blowing fuses. A new pigtail was installed on the Generac Generator. Whitmer will continue to find the root cause of why the fuses continue to blow on the Generac Generator.

Miscellaneous Nothing to report

Whitmer moved that the meeting be adjourned and Schrock seconded. **Roll Call: Ishmael-yes, Schrock-yes, Whitmer-yes.** Meeting adjourned. The next Regularly Scheduled Session is scheduled for Monday, August 5, at 7:00 PM.

	Trustee
Fiscal Officer	Trustee
	Trustee