

RECORD OF PROCEEDINGS

CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO

2020 REGULARLY SCHEDULED SESSION

Held: July 2, 2020	7:00 to 8:30 PM	Page 1 of 3
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The Canaan Township Trustees of Madison County met at the Canaan Township Building, 8055 US Highway 42 South, Plain City, Ohio 43064.

In Attendance:	Trustees:	Monroe Harbage, Mark Ishmael, Don Whitmer
	Fiscal Officer:	Kimberlie Schrock
	Visitors:	Pete Hammond

Chairman Ishmael called meeting to order. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.**

Harbage made a motion, seconded by Whitmer, to approve the June 1, 2020, Regularly Scheduled Session Meeting Minutes. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.** Original file copy was signed by all.

Administrative

The Trustees reviewed the Fiscal Officer’s June 2020 Activity Report. (See attached).

The Trustees approved with their signatures:

- June 30, 2020, Bank Reconciliation/Fund Balances Report - Fiscal Officer Schrock reported that we have no outstanding warrants. Ishmael asked if there was money in the checking account to cover the presented checks, to which Fiscal Officer Schrock responded “yes.” Harbage made a motion, seconded by Whitmer, to approve the June 30, 2020, Bank Reconciliation. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes**
 - **Resolutions: (See Resolution Book)**
 - **Resolution 2020-6-1** – to approve to hire Joe Wiese for seasonal part-time help during the summer months
 - **Resolution 2020-6-2** – to approve to spend no more than \$1,200 at Aarrow Radiator to repair Chevy Pickup truck
 - **Resolution 2020-6-3** – to approve to pay Harold Yoder for sealing fasteners and joints on entire ridge of township building roof
 - **Resolution 2020-6-4** – to approve to spend no more than \$200 for new accent table and accessories for the women’s restroom

Harbage made a motion, seconded by Whitmer, to approve warrants/electronic bill pay to cover payroll and non-payroll obligations. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes**

Action Items Register Fiscal Officer Schrock reviewed the June Action Items Register.

Health & Safety Madison County Public Health (MCPH) is working on Coronavirus (COVID-19) response every single day. You should monitor state and local news but rely on MCPH for reliable information on COVID-19 right here in Madison County. Information and guidance for COVID-19 changes daily.

Updated Sunday, June 1, 2020 at 2:05pm EST

172	16	188	24	8
Confirmed Cases in Madison County	Probable Cases in Madison County	Total Cases in Madison County	Hospitalizations	Deaths

*Totals include 57 cases who are inmates and 2 cases who are residents in a long-term facility. Totals also include two inmates who died from COVID-19.

47	1	89
Median Age of Cases In Madison County	Age of Youngest Case In Madison County	Age of Oldest Case In Madison County

*On occasion, you may find a difference between the numbers reported on the state web site and the Madison County Board of Health web site. Labs and doctors are continuously reporting cases. These numbers are a snapshot in time. Madison County Public Health is working hard to properly and thoroughly investigate cases and report accurate information.

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Health & Safety Contd.

Responsible Restart Ohio - Governor DeWine has announced that Ohio will reopen slowly to prevent spikes of COVID-19 cases. Certain business sectors have a specific date they are allowed to open, but only if they are able to follow certain health and safety protocols. This includes required face coverings for employees, health screenings, good hygiene, sanitizing workspaces, and limiting capacity for social distancing. Other sectors, such as entertainment and schools, are not allowed to reopen at this time. The full orders can also be read by following the State Orders link. If you have questions or a complaint about a business in regards to these orders, please submit them online at restartohio.madisonph.org.

The Ohioans Protecting Ohioans Urgent Health Advisory is strongly encouraging people to stay home as much as possible. Mass gatherings of 10 people or more are still prohibited. Everyone is strongly encouraged to wear face coverings and practice social distancing when out in public. Elderly people and other vulnerable populations should take additional precautions. The full advisory can be read by following the State Orders link.

Ishmael talked with Madison County Prosecuting Attorney Stephen Pronai regarding renting out the Canaan Township building during COVID-19. Pronai said unless we have someone in the building during a rental to ensure that all health and safety protocols are followed and adhered to, we are liable. After some discussion, Harbage made a motion, seconded by Whitmer, to continue to not rent out the building. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes**

In an effort to continue partnership with employers to create safe workplaces across our state, the Ohio Bureau of Workers’ Compensation provided us with non-medical-grade face coverings for our elected officials and employees. These face coverings are intended to support and enhance, not replace, any efforts we already have in place to weaken the impact of the coronavirus pandemic (COVID-19) on all Ohioans. While these face coverings do not guarantee protection from COVID-19, public health experts indicate they lessen the risk for carriers to transmit the virus to others.

Harbage recommends that our employees keep face coverings on them in case they would need to use them when they are in public places. Lead Employee, Pete Hammond, will issue masks to the other employees.

Fire

Ishmael reported that runs are on the rise – 113 runs in June. The Pleasant Valley Joint Fire District renewed contract for fire inspector software. The Fire Marshal, Fire Inspector and numerous fire trucks were at the scene early Thursday morning, July 2, as the historical Big Darby Baptist Church building, at the intersection of Plain City Georgesville Road and Price Hilliards Road, burned to the ground. An investigation is in progress to look into all evidence available as to how the fire started.

Zoning

Ishmael plans to attend the next Madison County Zoning meeting to approve Canaan Township resident Greg E. Stewart, 8230 Lucas Pike, variance request regarding a storage shed set back on his east property line.

Ishmael has made a couple of calls regarding buildings with permits.

ISO is in the process of evaluating building code enforcement departments through the United States. The advisory program assesses adopted building codes and the degree of enforcement of those codes, with a focus on natural hazard mitigation. That assessment translates into a classification of 1 to 10, with Class 1 representing excellent code enforcement and adoption efforts.

ISO has completed an analysis of the building codes adopted by Canaan Township and the efforts put forth by Madison County to enforce those codes. The resulting Building Code Effectiveness Grading Schedule Class 3 for commercial and industrial properties and Class 5 for one- and two-family residential properties will apply to our community.

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Roads

Harbage reported that the first round of mowing township ditches is complete. The second round of mowing is scheduled for the last 2 weeks in July. Hammond added that our new employee, Joe Wiese, has been a big help with mowing the cemetery and township lawns.

Harbage presented quote summary from Koenig Equipment, Inc. in Urbana, to purchase two new tractors and one new flail mower as follows:

Equipment Total: \$126,818.45
 Total Trade Allowance: \$107,500.00
 Balance: \$19,318.45

After some discussion, Harbage made a motion, seconded by Whitmer, to spend no more than \$20,000 to purchase two new tractors and one new flail mower. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.** Harbage will work with Koenig to order this new equipment to be delivered in January 2021. This new equipment needs to be included in next year's budget.

Cemetery

Hammond will put out flags for 4th of July weekend and replace the big flag at the pole at Big Darby Cemetery. Hammond also mentioned that thistles are bolstering up. Whitmer will look at label for Triplett ingredients to spray thistles. He is concerned about weather being too hot to spray.

Building

The five touchless, automatic, wall-mounted hand sanitizer/soap dispensers for the township building have arrived. Trustees directed Hammond as to where these machines are to be installed around the township meeting room

Hammond mentioned that there is a water leak by the heater in the shop bay area. It only leaks when it rains. Whitmer will contact Wick Builders regarding the warranty on the township building roof.

Whitmer will visit UC Signs for replacement numbers and lettering for the signboard in the front township lawn.

Ishmael plans to move locks to fix the doorknob installed on the exterior door of the foyer. He is also working on several options to enable various laptops to work with our projector.

Miscellaneous Nothing to report.

Whitmer moved that the meeting be adjourned and Harbage seconded. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.** Meeting adjourned. The next Regularly Scheduled Session is scheduled for Monday, August 3, at 7:00 PM.

	Trustee
Fiscal Officer	Trustee
	Trustee