

RECORD OF PROCEEDINGS

CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO

2021 REGULARLY SCHEDULED SESSION

Held: July 6, 2021	7:00 to 9:00 PM	Page 1 of 3
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The Canaan Township Trustees of Madison County met at the Canaan Township Building, 8055 US Highway 42 South, Plain City, Ohio 43064.

In Attendance:	Trustees:	Monroe Harbage, Mark Ishmael, Don Whitmer
	Fiscal Officer:	Kimberlie Schrock
	Visitors:	Pete Hammond

Chairman Ishmael called meeting to order. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.**

Harbage made a motion, seconded by Whitmer, to approve the June 7, 2021, Regularly Scheduled Session Meeting Minutes. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.** Original file copy was signed by all.

Administrative

The Trustees reviewed the Fiscal Officer’s June 2021 Activity Report. (See attached).

The Trustees approved with their signatures:

- June 30, 2021, Bank Reconciliation/Fund Balances Report - Fiscal Officer Schrock reported that we have three outstanding warrants. Ishmael asked if there was money in the checking account to cover the presented checks, to which Fiscal Officer Schrock responded “yes.” Whitmer made a motion, seconded by Harbage, to approve the June 30, 2021, Bank Reconciliation. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes**
- **Resolutions: (See Resolution Book)**
 - **Resolution No. 2021-6-1** – approve to open up the township meeting room for reservations going forward, with no restrictions
 - **Resolution NO. 2021-6-2** – approve to make obsolete the computer equipment that has been replaced in the township office

Ishmael made a motion, seconded by Harbage, to approve warrants/electronic bill pay to cover payroll and non-payroll obligations. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes**

The **Ohio Township Association Risk Management Authority (OTARMA)** is continuing the risk control and risk management initiative – MORE Grant in 2021. We considered and discussed some risk control and risk management purchases that would qualify for this Grant in 2021.

Fiscal Officer Schrock was pleased to report that the 2019/2020 Canaan Township Audit was completed on June 21, with no exceptions.

Action Items Register Fiscal Officer Schrock reviewed the June Action Items Register.

Health & Safety Rabies is a serious, and many times deadly, disease that can be carried by several types of animals in Madison County. Rabies can be spread to humans from the bite of an infected animal such as dogs, cats, bats, raccoons, and ferrets (and several other animals). Local and state law requires all bites to be reported to Madison County Public Health (MCPH) within 24 hours so they can evaluate the risk of rabies – let experienced staff at MCPH help you! To report a bite, call the office at 740-852-3065.

Fire Ishmael reported that the Pleasant Valley Joint Fire District (PVJFD) received a resignation from Captain Sam Parsons. The PVJFD held a special meeting to accept the resignation, to authorize to promote Joshua McDowell to rank of Captain, and to authorize the hire of full-time employee Joey Drum. The PVJFD Board was updated on the status of new full-time employees, part-time hiring plans, and the Tolles Apprentice Program.

Zoning Ishmael reported on zoning violations with Firepunk having too many cars in their parking lot, and the Schriver property. Ishmael plans to meet with Schriver’s to review multiple zoning violations.

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Roads

Harbage was pleased to report that the second round of mowing is complete. Employees Pete Hammond and Joe Wiese have begun spraying poles and guardrails.

Hammond reported that Eli Gingerich plans to retire from mowing ditches at the end of this mowing season and that we need to secure someone to help with mowing ditches in 2022. Whitmer plans to talk to Delbert Troyer concerning his interest in mowing Canaan Township ditches. After some discussion, Trustees requested that all employees who mow Canaan Township ditches need to learn to operate both mowers: high-speed and flail.

After some discussion, Whitmer made a motion, seconded by Harbage, to spend no more than \$1,600 to repair the Ford F550 truck at Roush Ford. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes**

Harbage reported that on June 23, Canaan Township employee Eli Gingerich was operating a John Deere tractor for the Canaan Township mowing in the area of 6457 Lafayette Plain City Road. Debra Berry was passing the tractor and believes that the high-speed mower threw a rock striking her vehicle in the front fender causing a dent and chipping the paint in the front passenger door. Berry stopped and gave Gingerich her husband information and left the scene. When the Sheriff's Office contacted the Berry's, Jim Berry came back to the scene with the vehicle. The Madison County Sherriff's office made contact wit the driver to get her information for the report due to her not returning to the scene. The suspected rock or item suspected of hitting the vehicle could not be located at the time of the report, and photos were taken of the damage to the Honda. It was noted that the mower does have a rubber drape around the bottom to prevent items being kicked out while in operation. The Berry's were following another larger tractor pulling an unknown implement when they passed the tractor mowing. Fiscal Officer will file the Madison County Sheriff's Office Incident Report and forward to OTARMA in case there is further review and follow up.

Ishmael communicated with Glenview residents that the curb repair on Glenview Drive is not a high priority and that Canaan Township is not responsible for the repair. Ishmael presented proposal from Central Ohio Tree & Stump Removal, Tim Rose, to trim back trees north and south on Rt. 142 at Glenview intersection and additional work. After some discussion, Trustees agreed to hold off on the tree trimming and to seek advice from Madison County Prosecuting Attorney (MCPA) on who is responsible for the tree trimming. Ishmael will contact Nicholas Adkins, MCPA.

Hammond was instructed to blow debris in storm gutter on Glenview Drive. Harbage plans to call the city of West Jefferson about the use of their street sweeper to assist with removing the debris.

Ishmael will contact the Madison County Engineer's Office to replace the SLOW CHILDREN sign on Price Hilliards Road. Harbage stated that a new gas line is being installed from US Route 42 down Middle Pike.

Cemetery

Whitmer has been working on replacing the brick to repair the building at Big Darby Cemetery. Whitmer will contact Richard Meeker for recommendations for who to replace and repair the brick building.

At her request, Whitmer will meet with Judy Rowe to identify location of burial plot for Danny Seagraves, Section C, 329A.

A discussion followed regarding mowing around flowers at Big Darby Cemetery. Hammond stated that he mows around flowers and removes dead flowers. Hammond has been working on spraying weeds at the cemetery and leveling the dirt around five graves.

Building

Fiscal Officer Schrock stated that the flowers around the township building and township sign out front need watered. Hammond will bump up the watering time on the sprinkler system.

Whitmer stated that the Canaan Township building was built in 2003 and that he is looking for someone to repair the township building roof. Harbage gave Whitmer a suggestion to call.

Fiscal Officer Schrock mentioned that we need to renew our Energy Harbor generation service through American Electric Power. Discussion to follow at the August meeting.

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Miscellaneous Nothing to report

Harbage moved that the meeting be adjourned and Whitmer seconded. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.** Meeting adjourned. The next Regularly Scheduled Session is scheduled for Monday, August 2, at 7:00 PM.

	Trustee
Fiscal Officer	Trustee
	Trustee