

RECORD OF PROCEEDINGS

CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO

2019 REGULARLY SCHEDULED SESSION

Held: March 4, 2019	7:00 to 8:30 PM	Page 1 of 3
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The Canaan Township Trustees of Madison County met at the Canaan Township Building, 8055 US Highway 42 South, Plain City, Ohio 43064.

In Attendance:	Trustees:	Mark Ishmael, Don Whitmer
	Fiscal Officer:	Kimberlie Schrock
	Visitors:	Pete Hammond

Chairman Ishmael called meeting to order. **Roll Call: Ishmael-yes, Whitmer-yes.**

Whitmer made a motion, seconded by Ishmael, to approve the February 4, 2019, Regularly Scheduled Session Meeting Minutes. **Roll Call: Ishmael-yes, Whitmer-yes.** Original file copy was signed by all.

Administrative

The Trustees reviewed the Fiscal Officer’s February 2019 Activity Report. (See attached).

The Trustees approved with their signatures:

- February 28, 2019, Bank Reconciliation/Fund Balances Report - Fiscal Officer Schrock reported that we have one outstanding warrant. Ishmael asked if there was money in the checking account to cover the presented checks, to which Fiscal Officer Schrock responded “yes.” Whitmer made a motion, seconded by Ishmael, to approve the February 28, 2019, Bank Reconciliation. **Roll Call: Ishmael-yes, Schrock-yes, Whitmer-yes**
- **Resolutions:**
 - **Resolution 2019-2-3 (See Resolution Book)** – to approve to spend no more than \$400 to pay Wayne Gingerich for parts and labor to install a new alternator in the International Truck
 - **Resolution 2019-2-4 (See Resolution Book)** – to approve to spend no more than \$200 to purchase shelving for the bay area.
 - **Whitmer made a motion, seconded by Ishmael, to amend Resolution 2019-2-4** to read: to approve to spend no more than \$210 to purchase shelving for the bay area. **Roll Call: Ishmael-yes, Whitmer-yes**

Whitmer made a motion, seconded by Ishmael, to approve warrants/electronic bill pay to cover payroll and non-payroll obligations. **Roll Call: Ishmael-yes, Whitmer-yes**

Action Items Register Fiscal Officer Schrock reviewed the February Action Items Register.

Health & Safety Snowstorms & Extreme Cold

Winter storms create a higher risk of car accidents, hypothermia, frostbite, carbon monoxide poisoning, and heart attacks from overexertion. Winter storms and blizzards can bring extreme cold, freezing rain, snow, ice, and high winds. A winter storm can:

- Last a few hours or several days;
- Knock out heat, power, and communication services; and
- Place older adults, young children, and sick individuals at greater risk.

IF YOU ARE UNDER A WINTER STORM WARNING, FIND SHELTER RIGHT AWAY

- Stay off roads.
- Stay indoors and dress warmly.
- Prepare for power outages.
- Use generators outside only and away from windows.
- Listen for emergency information and alerts.
- Look for signs of hypothermia and frostbite.
- Check on neighbors.

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Health & Safety (Contd.) HOW TO STAY SAFE WHEN A WINTER STORM THREATENS: Prepare NOW

- Know your area’s risk for winter storms. Extreme winter weather can leave communities without utilities or other services for long periods of time.
- Prepare your home to keep out the cold with insulation, caulking, and weather stripping. Learn how to keep pipes from freezing. Install and test smoke alarms and carbon monoxide detectors with battery backups.
- Pay attention to weather reports and warnings of freezing weather and winter storms. Sign up for your community’s warning system. The Emergency Alert System (EAS) and National Oceanic and Atmospheric Administration (NOAA) Weather Radio also provide emergency alerts.
- Gather supplies in case you need to stay home for several days without power. Keep in mind each person’s specific needs, including medication. Do not forget the needs of pets. Have extra batteries for radios and flashlights.
- Create an **emergency supply kit for your car**. Include jumper cables, sand, a flashlight, warm clothes, blankets, bottled water, and non-perishable snacks. Keep the gas tank full.
- Learn the signs of, and basic treatments for, frostbite and hypothermia.

Survive DURING

- Stay off roads if at all possible. If trapped in your car, then stay inside.
- Limit your time outside. If you need to go outside, then wear layers of warm clothing. Watch for signs of frostbite and hypothermia.
- Avoid carbon monoxide poisoning. Only use generators and grills outdoors and away from windows. Never heat your home with a gas stovetop or oven.
- Reduce the risk of a heart attack. Avoid overexertion when shoveling snow.
- Watch for signs of frostbite and hypothermia and begin treatment right away.
- Check on neighbors. Older adults and young children are more at risk in extreme cold.

RECOGNIZE AND RESPOND

- Frostbite causes loss of feeling and color around the face, fingers, and toes.
 - Signs: Numbness, white or grayish-yellow skin, firm or waxy skin
 - Actions: Go to a warm room. Soak in warm water. Use body heat to warm. Do not massage or use a heating pad.
- Hypothermia is an unusually low body temperature. A temperature below 95 degrees is an emergency.
 - Signs: Shivering, exhaustion, confusion, fumbling hands, memory loss, slurred speech, or drowsiness
 - Actions: Go to a warm room. Warm the center of the body first—chest, neck, head, and groin. Keep dry and wrapped up in warm blankets, including the head and neck.

Fire Ishmael reported that union negotiations with the Pleasant Valley Fire District (PVFD) are finalized and approved as well as the final budget. The new Fire Marshal, Bryan Adams, has presented new plans for inspections.

Zoning Ishmael reported that the US42 Flea Market goes to court this week for zoning violations. Noticeable improvements have been made to the Osborne property. On the radar for zoning violations is Paintz by Sam who have received many warnings.

Canaan Township resident, Steve Lamphear, 8205 Smith Calhoun Road, attended the meeting to petition to change 6 parcels from agriculture to residential. Reasons for petition: 1) land locked; 2) currently 6 parcels; 3) not the high value ag land; 4) development along Smith Calhoun Road trending; 5) naturally draining lands; and 6) direct access for runoff. After review, the Board of Trustees agreed to review this further at the April meeting.

Roads Madison County Engineer, Bryan Dhume, shared information regarding the Governor’s proposed 18 cent gas tax increase. The first is in regards to how it relates to the Engineer’s Office. The second outlines what additional revenue townships and municipalities would see in Madison County. Townships in Madison County would see an increase from \$90,475 currently to \$151,989 in State FY 2020, then indexed for inflation annually thereafter. This is based on the current proposal, utilizing the current distribution formula.

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Roads (Contd.) Canaan Township lead employees Pete Hammond and Lee Yutzy will pick up trash in the ditches as needed in preparation for the first Spring mowing.

Whitmer will follow up with JD Equipment to replace lights on the two new tractors. Schrock to follow up with the Madison County Engineer on the DO NOT LITTER signs.

Cemetery Nothing to report.

Building Fiscal Officer Schrock brought samples of commercial carpeting to replace the carpeting in the township meeting room. FO Schrock will work with Soft Step Carpeting to order larger samples to review at the April meeting. Photos of Canaan Township to be hung in both restrooms.

Miscellaneous Nothing to report

Whitmer moved that the meeting be adjourned and Ishmael seconded. **Roll Call: Ishmael-yes, Whitmer-yes.** Meeting adjourned. The next Regularly Scheduled Session is scheduled for Monday, April 1, at 7:00 PM.

	Trustee
Fiscal Officer	Trustee
	Trustee