

RECORD OF PROCEEDINGS

CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO

2021 REGULARLY SCHEDULED SESSION

Held: May 3, 2021	7:00 to 9:00 PM	Page 1 of 3
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The Canaan Township Trustees of Madison County met at the Canaan Township Building, 8055 US Highway 42 South, Plain City, Ohio 43064.

In Attendance:	Trustees:	Monroe Harbage, Mark Ishmael, Don Whitmer
	Fiscal Officer:	Kimberlie Schrock
	Visitors:	Pete Hammond

Chairman Ishmael called meeting to order. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.**

Harbage made a motion, seconded by Whitmer, to approve the April 5, 2021, Regularly Scheduled Session Meeting Minutes. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.** Original file copy was signed by all.

Administrative

The Trustees reviewed the Fiscal Officer’s April 2021 Activity Report. (See attached).

The Trustees approved with their signatures:

- April 30, 2021, Bank Reconciliation/Fund Balances Report - Fiscal Officer Schrock reported that we have four outstanding warrants. Ishmael asked if there was money in the checking account to cover the presented checks, to which Fiscal Officer Schrock responded “yes.” Whitmer made a motion, seconded by Harbage, to approve the April 30, 2021, Bank Reconciliation. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes**

- **Resolutions: (See Resolution Book)**

- **Resolution 2021-4-1** – to approve to spend no more than \$300 for Ford F550 diagnosis
- **Resolution 2021-4-2** – to approve to table Koenig charge to repair broken fender on John Deere tractor
- **Resolution 2021-4-3** – to approve to increase employee Joe Wiese’s pay from New Hire rate to Experienced rate
- **Resolution 2021-4-4** – to approve to spend no more than \$3,500 for fertilizer, weed killer and preventer, and grass seed for the year
- **Resolution 2021-4-5** – to approve to spend no more than \$250 for flowers for township flowerbeds

Harbage made a motion, seconded by Whitmer, to approve warrants/electronic bill pay to cover payroll and non-payroll obligations. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes**

Fiscal Officer Schrock reported that **Ohio Township Association Risk Management Authority (OTARMA)** is continuing the risk control and risk management initiative – MORE Grant in 2021. Since 2013, the **MORE (Managing Ohio Risk Exposures)** Grant has been assisting Ohio township sin eliminating or preventing risk exposures that lead to liability claims and property losses. We need to consider risk control and risk management purchases that would quality for this Grant in 2021.

Action Items Register Fiscal Officer Schrock reviewed the April Action Items Register.

Health & Safety Madison County Public Health is working on Coronavirus response every single day.

COVID-19 Cases reported as of May 2, 2021

	634	4,339	163	61
Confirmed Cases in Madison County	Probable Cases in Madison County	Total Cases In Madison County	Hospitalizations	Deaths

COVID-19 Vaccines as of April 28, 2021

17,765	16,211	36%	30%
COVID-19 Vaccines Administered by Madison County Public Health	Madison County Residents Receiving at Least 1 Dose	Madison County Population Receiving at Least 1 Dose	Madison County Population Fully Vaccinated

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Fire Nothing to report.

Zoning Ishmael will inquire with Canaan Township resident Hayward, on Plain City Georgesville Road, if they have a permit for additions to their property.

Roads Harbage reported that we received a bill from Koenig to repair the broken fender on one of our John Deere tractors. The damage was there when Koenig quoted price for trade-in and was overlooked. Before paying for the broken fender, Harbage spoke with Koenig representative regarding who is responsible for paying for the repair of the broken fender. Koenig representative stated that because the broken fender was overlooked at time of quoting a trade-in price, Koenig is responsible to pay for the repair.

Harbage followed up with concern from Canaan Township resident on Smith Calhoun Road regarding the non-visibility of the Slow Children sign due to an overgrown bush. Harbage asked Hammond to trim the bush around the sign. Harbage also followed up with concern from another Canaan Township resident on Smith Calhoun Road regarding drivers who are ignoring the Deaf Child sign and speeding down the road. Harbage will contact the Madison County Engineer’s office to check on reducing the speed in that area on Smith Calhoun.

Harbage will contact the County for the second time regarding three areas that need addressed as follows:

- Amish Pike – clean out ditch drain
- Lucas Pike – repair 2-foot drop between two 6-foot tiles
- Plain City Georgesville Road – repair ditch tile breakdown in the middle of the ditch

Harbage reported that they have begun the first round of mowing ditches. Harbage assisted Hammond with adjusting the flail mower to mow at a height of 3 to 4 inches.

Cemetery Whitmer directed Canaan Township employees Eli Gingerich and Joe Wiese to spread grass seed, lay straw and water the hill at Big Darby Cemetery. Lead Employee Pete Hammond reported that Joe Wiese has also been helping with mowing the Big Darby Cemetery lawn and spraying weeds around tombstones.

Fiscal Officer prepared cemetery deed for Kent and Kelly Forster. The Forster’s purchased two grave plots at Big Darby Cemetery in Section C, 323C and 323D. Trustees and Fiscal Officer signed cemetery deed.

Some discussion followed regarding access to Converse Cemetery on Plain City Georgesville Road.

Building Fiscal Officer Schrock stated that she purchased the annuals for the township flowerbeds at Darby Creek Nursery and that we need to pick up and plant the annuals this week. After some discussion, Pete Hammond stated that he is available this Friday to pick up and plant the annuals. Fiscal Officer Schrock will call Darby Creek Nursery to plan to pick up the flowers this Friday, May 7, around 8 AM.

Hammond needs to lay PREEN on the township flowerbeds this month and set up the sprinkler system.

Fiscal Officer Schrock presented information to Trustees on upgrading our Bresco Broadband internet service from 4x1 to 10x10 at a price from \$45 per month to \$99 per month. Ishmael will call Bresco Broadband to inquire about better pricing for the upgrade.

Fiscal Officer Schrock presented cabinet for men’s restroom to store toiletries. After some discussion, Trustees decided to table the discussion of the purchase at a future meeting.

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Building (Contd.) Discussion followed regarding opening up the township building for rental reservations. After some discussion, it was agreed that we would not receive any rental reservations until the Governor releases restrictions.

Miscellaneous Nothing to report

Whitmer moved that the meeting be adjourned and Harbage seconded. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.** Meeting adjourned. The next Regularly Scheduled Session is scheduled for Monday, June 7, at 7:00 PM.

	Trustee
Fiscal Officer	Trustee
	Trustee