

# RECORD OF PROCEEDINGS

## CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO

### 2020 REGULARLY SCHEDULED SESSION

Held: November 2, 2020	7:00 to 8:30 PM	Page 1 of 2
------------------------	-----------------	-------------

The Canaan Township Trustees of Madison County met at the Canaan Township Building, 8055 US Highway 42 South, Plain City, Ohio 43064.

In Attendance:	Trustees:	Monroe Harbage, Mark Ishmael, Don Whitmer
	Fiscal Officer:	Kimberlie Schrock
	Visitors:	Pete Hammond

Chairman Ishmael called meeting to order. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.**

Harbage made a motion, seconded by Whitmer, to approve the October 5, 2020, Regularly Scheduled Session Meeting Minutes. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.** Original file copy was signed by all.

**Administrative**

The Trustees reviewed the Fiscal Officer’s October 2020 Activity Report. (See attached).

The Trustees approved with their signatures:

- October 31, 2020, Bank Reconciliation/Fund Balances Report - Fiscal Officer Schrock reported that we have three outstanding warrants. Ishmael asked if there was money in the checking account to cover the presented checks, to which Fiscal Officer Schrock responded “yes.” Harbage made a motion, seconded by Whitmer, to approve the October 31, 2020, Bank Reconciliation. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes**
  - **Resolutions: (See Resolution Book)**
  - **Purchase Order # 17-2020 - MedMutual Life - \$363.00**
    - Harbage made a motion, seconded by Whitmer, to approve Purchase Order 17-2020, warrants/electronic bill pay to cover payroll and non-payroll obligations.  
**Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes**

**Action Items Register**      Fiscal Officer Schrock reviewed the October Action Items Register.

**Health & Safety**      Madison County Public Health (MCPH) is working on Coronavirus (COVID-19) response every single day. You should monitor state and local news but rely on MCPH for reliable information on COVID-19 right here in Madison County. Information and guidance for COVID-19 changes daily.

**Updated Sunday, November 1, 2020 at 4:50pm EST**

<b>1047</b>	<b>82</b>	<b>1129</b>	<b>68</b>	<b>16</b>
<b>Confirmed Cases in Madison County</b>	<b>Probable Cases in Madison County</b>	<b>Total Cases in Madison County</b>	<b>Hospitalizations</b>	<b>Deaths</b>

<b>45</b>	<b>5 months</b>	<b>98</b>
<b>Median Age of Cases In Madison County</b>	<b>Age of Youngest Case In Madison County</b>	<b>Age of Oldest Case In Madison County</b>

**Fire**      Ishmael reported that Pleasant Valley Joint Fire District Fire Marshal is recovering from a back injury.

**Zoning**      Ishmael stated that a new garage is going up on Plain City Georgesville Road. Coughlin is adding a second house next to the foundation on Carters Mill Road and Hayden Run Road.

Ishmael addressed letter and map received from AE Marsh and Jeff Lakritz regarding the proposed Village of Plain City, Ohio Wastewater Treatment Plant 208 Facilities Plan (May 2020); PRIME project No. 2, H01WD-17005-03. Ishmael is asking Trustees to consider how this may affect zoning in Canaan Township.

<b>RECORD OF PROCEEDINGS</b> CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO <b>2020 REGULARLY SCHEDULED SESSION</b>		
Held: November 2, 2020	7:00 to 8:30 PM	Page 2 of 2

**Roads** Harbage is considering doing one more round of mowing in November to end the mowing season. Trash needs picked up before mowing. Ishmael offered his assistance and equipment to help pick up trash in the ditches.

Pete Hammond, Lead Employee, reported that he and Eli Gingerich have sprayed and took the weed eater to all ditches. The sprayer broke down during spraying. Hammond took the sprayer to Gingway for repairs.

Whitmer stated that chevrons need placed at the curve on Amity Pike. Whitmer will talk to Bryan Dhume about installing chevrons.

**Cemetery** Whitmer reported that Creamer Drainage moved materials and equipment to Big Darby Cemetery to begin the drainage project. The project will continue after harvest.

Canaan Township residents, Wallace and Helen LeMaster, purchased cemetery plot Section C, 322 ABCD and 324A at Big Darby Cemetery. Trustees signed cemetery deeds. Fiscal Officer Schrock will mail cemetery deeds to Helen LeMaster.

Whitmer reported that Darby Township is going to purchase a scanner and plans to borrow the scanner to scan for unknown graves and or mapping the cemetery.

Hammond treated thistles with Oracle at Big Darby Cemetery. It appears that Oracle is killing the thistles.

Whitmer to follow up on reconstruction of damage to building at Big Darby Cemetery.

Ishmael made a motion, seconded by Harbage, to pay PRODIG \$700.00 to dig up and expose misplaced vault as well as dig new grave for misplaced vault at Big Darby Cemetery.  
**Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes**

Whitmer made a motion, seconded by Harbage, to pay Brad Dennis \$1,157.25 for two foundations the township needs done at Big Darby Cemetery. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes**

Whitmer made a motion, seconded by Harbage, to pay Longstreth \$350.00 for disinterment at Big Darby Cemetery. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes**

**Building** Whitmer requested Ron Stutzman perform an inspection on the condition of the township building leaking roof. Whitmer will inform Wicks with the results of the inspection.

Lydia Mae Gingerich, who provides cleaning services for the township, requested the Trustees expectations during this coronavirus pandemic. Trustees have requested that, once a month, Mae clean all three restrooms, sweep and dust, disinfect tables, and sanitize all door handles. Fiscal Officer Schrock will communicate these expectations to Mae.

**Miscellaneous** Nothing to report

Harbage moved that the meeting be adjourned and Whitmer seconded. Meeting adjourned. The next Regularly Scheduled Session is scheduled for Monday, December 7, at 7:00 PM.

	Trustee
Fiscal Officer	Trustee
	Trustee

**RECORD OF PROCEEDINGS**  
CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO  
**2020 REGULARLY SCHEDULED SESSION**

Held: November 2, 2020

7:00 to 8:30 PM

Page 3 of 3