

RECORD OF PROCEEDINGS

CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO

2021 REGULARLY SCHEDULED SESSION

Held: October 4, 2021	7:00 to 9:00 PM	Page 1 of 2
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The Canaan Township Trustees of Madison County met at the Canaan Township Building, 8055 US Highway 42 South, Plain City, Ohio 43064.

In Attendance:	Trustees:	Mark Ishmael, Don Whitmer
	Fiscal Officer:	Kimberlie Schrock
	Visitors:	Pete Hammond

Chairman Ishmael called meeting to order. **Roll Call: Ishmael-yes, Harbage-yes, Whitmer-yes.**

Whitmer made a motion, seconded by Ishmael, to approve the September 7, 2021, Regularly Scheduled Session Meeting Minutes. **Roll Call: Ishmael-yes, Harbage-yes, Whitmer-yes.** Original file copy was signed by all.

Administrative

The Trustees reviewed the Fiscal Officer's September 2021 Activity Report. (See attached).

The Trustees approved with their signatures:

- September 30, 2021, Bank Reconciliation/Fund Balances Report - Fiscal Officer Schrock reported that we have one outstanding warrant. Ishmael asked if there was money in the checking account to cover the presented checks, to which Fiscal Officer Schrock responded "yes." Harbage made a motion, seconded by Whitmer, to approve the September 30, 2021, Bank Reconciliation. **Roll Call: Ishmael-yes, Harbage-yes, Whitmer-yes**
 - **Resolutions: (See Resolution Book)**
 - **Resolution No. 2021-9-1** – approve to accept the Matheson Propane Lock-In Program at 1,400 lock-in gallons at \$1.749 per gallon. The Lock-in pricing is in effect through March 31, 2022.
 - **Resolution No. 2021-9-2** – approve to spend no more than \$500 to purchase four new chairs for the township meeting room.

Harbage made a motion, seconded by Whitmer, to approve warrants/electronic bill pay to cover payroll and non-payroll obligations. **Roll Call: Ishmael-yes, Harbage-yes, Whitmer-yes**

Action Items Register Fiscal Officer Schrock reviewed the September Action Items Register.

Health & Safety Nothing to report.

Fire Ishmael reported that the Pleasant Valley Joint Fire District (PVJFD) may be requesting a portion of ARPA funds. Ishmael will find out at the next PVJFD meeting.

Zoning Ishmael had a conversation with Madison County Zoning Dave Hughes. Hughes told Ishmael that he will try to visit Paintz by Sam and Firepunk regarding zoning violations.

Roads Harbage publicly commended our township ditch mowers for their excellent job of keeping our Canaan Township ditches mowed and for maintaining the beauty of our township all season long.

We have completed our final round of mowing. Fiscal Officer Schrock will submit invoice to the County for mowing county roads in 2021. Our Canaan Township employees are currently spraying weeds and guardrails.

After some discussion, Harbage made a motion, seconded by Whitmer, to spend no more than \$300 to purchase dicamba weed killer to spray thistles in the ditches. **Roll Call: Ishmael-yes, Harbage-yes, Whitmer-yes**

Ishmael reported of a one-time funding opportunity for townships being provided through the Ohio Department of Transportation (ODOT). After some discussion, the Trustees agreed not to apply for funding at this time.

The Berry incident report on June 24 insurance claim is being disputed.

Cemetery Canaan Township residents Elmer and Ruth Thomas purchased a single grave plot, Section C 386A, at Big Darby Cemetery to bury their son Robert. Fiscal Officer prepared cemetery deed for Trustees to sign.

Letter will be mailed to Christopher and Christina Lemaster to request payment in full for reserved grave plots.

Whitmer commended employees for the nice job they have done with maintaining the lawn and grave stones at Big Darby Cemetery. Hammond seeded the runs in the old cemetery.

Hammond expressed the need for a new backpack sprayer. After some discussion, Harbage made a motion, seconded by Whitmer, to spend no more than \$200 at Hilliard Lawn & Garden to purchase a new 5-gallon backpack sprayer. **Roll Call: Ishmael-abstained, Harbage-yes, Whitmer-yes**

Building Ishmael received a better offer to the Matheson Propane Lock-In program. The revised Matheson Propane Lock-In Program at 1,400 lock-in gallons is \$1.749 per gallon. The Lock-In pricing is in effect through March 31, 2022.

Fiscal Officer purchased four chairs for the township meeting room per Resolution No. 2019-9-1. Ishmael rescinded Resolution 2021-9-2 to purchase new chairs for the township meeting room.

Since 2013, the OTARMA MORE (Managing Ohio Risk Exposures) Grant (\$500 maximum) has been assisting Ohio townships in eliminating or preventing risk exposures that lead to liability claims and property losses. It was suggested that we purchase a new weed eater along with the purchase of a new backpack sprayer to apply for this year’s MORE Grant monies.

Miscellaneous Nothing to report

Harbage moved that the meeting be adjourned and Whitmer seconded. **Roll Call: Ishmael-yes, Harbage-yes, Whitmer-yes.** Meeting adjourned. The next Regularly Scheduled Session is scheduled for Monday, November 1, at 7:00 PM.

	Trustee
Fiscal Officer	Trustee
	Trustee