

RECORD OF PROCEEDINGS

CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO

2020 REGULARLY SCHEDULED SESSION

Held: October 5, 2020	7:15 to 8:30 PM	Page 1 of 3
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The Canaan Township Trustees of Madison County met at the Canaan Township Building, 8055 US Highway 42 South, Plain City, Ohio 43064.

In Attendance:	Trustees:	Monroe Harbage, Mark Ishmael, Don Whitmer
	Fiscal Officer:	Kimberlie Schrock
	Visitors:	Pete Hammond

Chairman Ishmael called meeting to order. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.**

Harbage made a motion, seconded by Whitmer, to approve the September 9, 2020, Regularly Scheduled Session Meeting Minutes. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.** Original file copy was signed by all.

Administrative

The Trustees reviewed the Fiscal Officer's September 2020 Activity Report. (See attached).

The Trustees approved with their signatures:

- September 30, 2020, Bank Reconciliation/Fund Balances Report - Fiscal Officer Schrock reported that we have two outstanding warrants. Ishmael asked if there was money in the checking account to cover the presented checks, to which Fiscal Officer Schrock responded "yes." Harbage made a motion, seconded by Whitmer, to approve the September 30, 2020, Bank Reconciliation. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes**
 - **Resolutions: (See Resolution Book)**
 - Harbage made a motion, seconded by Whitmer, to approve warrants/electronic bill pay to cover payroll and non-payroll obligations. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes**

Action Items Register Fiscal Officer Schrock reviewed the September Action Items Register.

Health & Safety Madison County Public Health (MCPH) is working on Coronavirus (COVID-19) response every single day. You should monitor state and local news but rely on MCPH for reliable information on COVID-19 right here in Madison County. Information and guidance for COVID-19 changes daily.

Updated Monday, October 4, 2020 at 2:25pm EST

856	54	910	51	14
Confirmed Cases in Madison County	Probable Cases in Madison County	Total Cases in Madison County	Hospitalizations	Deaths

44	5 months	93
Median Age of Cases In Madison County	Age of Youngest Case In Madison County	Age of Oldest Case In Madison County

Fire Ishmael reported that runs were down 17% in September and down 19% year to date. Fire Marshal is recovering from a back injury. Fire Marshal has participated in online meetings and has recorded some Public Service Announcements during Fire Prevention Week on several radio stations.

Ishmael mentioned that the Pleasant Valley Joint Fire District (PVJFD) passed a resolution to revise the permit fee schedule.

PVJFD has been reviewing specifications for a new engine. The new rig will be more for rescue than firefighting. They plan to order the new equipment in 2021.

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Zoning

Ishmael is addressing ongoing concerns with Fire Punk.

Roads

Harbage reported that the third round of mowing township ditches is complete. We may do one more round of mowing in October to end the mowing season.

Harbage contacted Mark Edwards, ODOT, regarding the removal of two dead ash trees along US Highway 42. Edwards responded that Natural Resources does not want to remove the ash trees because of possible bats living in these dead trees. They may remove trees in November when the bats have migrated.

Harbage stated that there are tree branches that are obscuring the view of the School Zone flashing lights at the corner of Price Hilliards and US Highway 42. Harbage contacted Mark Edwards, ODOT, regarding removing these hazardous branches. Edwards responded that they are in no hurry to remove the branches and that the property owner has insisted that he does not want anyone on his property to remove the trees.

Whitmer made repairs to the Chevy Pickup truck. Hammond reported that the County is working on burying an exposed wire on Amish Pike & Guy Avenue. Hammond purchased chemicals and fertilizer for Fall application for township lawns.

Fiscal Officer Schrock ordered a new replacement license plate for the International Truck. Whitmer is having Gingway make a new license plate holder for the International Truck.

Cemetery

Whitmer reported that Creamer Drainage moved materials and equipment to Big Darby Cemetery to begin the drainage project. The project will continue after harvest.

Canaan Township residents, Jerry and Christine Brooker, purchased cemetery plot, Section C, 425 ABCD, at Big Darby Cemetery. Trustees signed cemetery deeds. Fiscal Officer Schrock will mail cemetery deed to Jerry Brooker. Christine Brooker passed away on September 28, 2020.

Canaan Township resident, Helen LeMaster, purchased one cemetery plot, Section C, 322 C, for her daughter Kathy Kendrick who passed away on September 30, 2020.

Whitmer and Hammond prepared two cemetery openings and closings. Hammond determined that the grave openings need to be dug a little wider. Whitmer commented that the ground was very hard to dig.

Whitmer plans to look into cost and feasibility of scanning for unknown graves and or mapping the cemetery. Whitmer will also follow up on temporary monument signs to be placed at burial plots, to help with identifying unmarked burials, until a permanent monument is installed.

Whitmer advised Hammond to use Banvel for treating thistles at Big Darby Cemetery. Hammond purchased Banvel through Hostetler Custom Application and will apply in October. Hammond will apply grass seed in October at Big Darby Cemetery. Whitmer will look into the cost and feasibility of scanning for unknown graves and or mapping the cemetery.

Building

Harbage contacted the County to schedule filling in cracks in blacktop at Big Darby Cemetery and township parking lot. The County will fill in the cracks at a suitable time.

Hammond will trim boxwood bushes in front of the township building at his convenience.

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Miscellaneous Whitmer made a motion, seconded by Harbage, to approve the North Central Ohio Solid Waste District Generation Fee Abolishment Ratification. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.**

Whitmer moved that the meeting be adjourned and Harbage seconded. Meeting adjourned. The next Regularly Scheduled Session is scheduled for Monday, November 2, at 7:00 PM.

	Trustee
Fiscal Officer	Trustee
	Trustee