

RECORD OF PROCEEDINGS

CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO

2019 REGULARLY SCHEDULED SESSION

Held: October 7, 2019	7:00 to 8:30 PM	Page 1 of 4
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The Canaan Township Trustees of Madison County met at the Canaan Township Building, 8055 US Highway 42 South, Plain City, Ohio 43064.

In Attendance:	Trustees:	Mark Ishmael, Don Schrock, Don Whitmer
	Fiscal Officer:	Kimberlie Schrock
	Visitors:	Pete Hammond, Jason Straley

Chairman Ishmael called meeting to order. **Roll Call: Ishmael-yes, Schrock-yes**

Whitmer made a motion, seconded by Schrock, to approve the September 3, 2019, Regularly Scheduled Session Meeting Minutes. **Roll Call: Ishmael-yes, Schrock-yes, Whitmer-yes.** Original file copy was signed by all.

Administrative

The Trustees reviewed the Fiscal Officer’s September 2019 Activity Report. (See attached).

The Trustees approved with their signatures:

- September 30, 2019, Bank Reconciliation/Fund Balances Report - Fiscal Officer Schrock reported that we have three outstanding warrants. Ishmael asked if there was money in the checking account to cover the presented checks, to which Fiscal Officer Schrock responded “yes.” Schrock made a motion, seconded by Ishmael, to approve the September 30, 2019, Bank Reconciliation. **Roll Call: Ishmael-yes, Schrock-yes**
- **Resolutions:**
 - **Resolution No. 2019-9-1 – approve to spend no more than \$650 to purchase 4 new chairs for the Township Board members**

Whitmer made a motion, seconded by Schrock, to approve warrants/electronic bill pay to cover payroll and non-payroll obligations. **Roll Call: Ishmael-yes, Schrock-yes, Whitmer-yes**

Action Items Register Fiscal Officer Schrock reviewed the September Action Items Register.

Health & Safety Weapons of Mass Destruction (WMD) Response

Throughout the 1990's the US government became aware of a dramatic increase in the proliferation and use of nuclear, biological and radiological weapons worldwide. During the 2001 anthrax letter attacks, public officials quickly realized that there were major gaps in our county's ability to respond to large scale weapons of mass destruction (WMD) threats.

Since 2002 the Madison County-London City Health District has been awarded a portion of the Public Health and Bioterrorism Preparedness and Response Act grant funds to develop Homeland Security countermeasures and improve the ability to respond to public health and other emergencies. Some of the new responsibilities include:

1. Developing an all-hazards emergency response plan that includes rapid mass immunization and distribution of antibiotics to the entire population of Madison County within 48 hours in order to ensure their well-being and safety.
2. Creating and implementing a Strategic Plan for continuous improvement of planning, training and emergency response.
3. Developing a Continuity of Operations plan that identifies the essential services the Health District provides and how they will continue during an emergency.
4. Working with local agencies to update the County Emergency Operations Plan. Some examples of this include the addition of Strategic National Stockpile Activation Attachment, creating a plan to respond to infectious disease outbreaks or an influenza pandemic, creating a plan for community coordinated mass care, and an Agriculture and Animal Annex to the County Emergency Operations Plan.
5. Participating in departmental, community and regional drills and exercises to test the emergency plans.
6. Instituting a 24 hours per day, seven days per week, 365 days per year emergency on-call pager to receive infectious disease reports and other potential public health emergencies.
7. Forming partnerships and mutual aid agreements with local, regional and state first response agencies.
8. Acquiring a multi-agency radio communications system that is compatible with other local and state agencies.

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Health & Safety (Contd.)

9. Implementing a multi-discipline rapid infectious disease detection, investigation and management system so that the spread of disease can be controlled as soon as possible.
10. Assessing community vulnerabilities and threats.
11. Implementing a multi-discipline rapid infectious disease detection, investigation and management system so that the spread of disease can be controlled as soon as possible.
12. Training staff members through better access to on-line, on-demand courses covering topics like incident command, epidemiology and weapons of mass destruction.
13. Educating first responders, health care professionals, volunteers and community members about the best way to protect and prepare themselves and their families for a public health emergency; paying special attention to reach out to the most vulnerable groups.
14. Recruiting, registering and training a local Medical Reserve Corps that is ready to assist the community in the event of an emergency.
15. Rapidly informing and warning the public of specific actions they should take to prevent or curtail a public health emergency.
16. Coordination smallpox vaccinated response teams.

Ishmael stated that the Madison County Health Department will inspect the septic systems at Firepunk Diesel located at 8005 Lafayette Plain City Road.

Ishmael reported that if Let Love Farm plans to euthanize animals at the Farm they will need to have a licensed vet on premise and go through the Ohio State Veterinary program to meet all of the requirements for euthanization.

Fire

Ishmael reported that the Pleasant Valley Fire District (PVFD) will have a replacement levy on the November 5 ballot. Fliers for the levy need to be handed out.

Fire Marshal, Bryan Adams, processed a formal complaint on 42 Antiques via certified mail. A citation was issued against 42 Antiques. They have 30 days to comply with multiple violations, such as signs, storage accessible aisle ways, extension cords, etc.

During his first year as Fire Marshal, Adams will make the first round of all businesses free of charge. After the first year, a fee will be charged for day to day business inspections to make sure the working environment is safe in case of a fire, including that fire doors and fire exits are closed, clear, unlocked, and ready for use. And that all escape routes are safe, unblocked and clear.

Regular inspections by our local fire marshal are a part of doing business and businesses need to be ready when they arrive. This will not only help businesses to avoid expensive fines or even having businesses shut down temporarily due to code violations. These inspections also protect staff, property or even livelihood.

Zoning

Ishmael reported that the 42 Antiques September 6 court date has been moved to October. They are still not complying. There is a lack of willingness to work to remove existing fire hazards and to make an easy access around the building.

Ishmael has been working with Madison County Zoning David Hughes for a year now on Roger Seely's van that is filled with junk and also the numerous cars on the Firepunk Diesel parking lot.

The 2019 Madison County's Comprehensive Land Use Plan and map were handed out at the September Madison County Township Association meeting. In the spring of 2019, a total of 384 Madison County residents completed a survey on land use. The survey asked for the opinions of respondents on a very wide range of land use issues, followed by some basic demographic information from respondents.

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Zoning (Contd.) The results show that very strong majorities of Madison County residents wish to maintain a county with a rural character and a strong agricultural industry. They favor using regulations like zoning if that is required to achieve that end. They are not anti-development, but the kinds of development they favor do not follow the typical paths of development we see in other exurban counties, with strip malls, large numbers of subdivisions and the traffic congestion and population increases those kinds of development bring.

Roads Schrock reported that Madison County Engineer, Bryan Dhume, approved micro surfacing Glen View and Surrey cul-de-sacs and chip and sealing Colvin and Timmons cul-de-sacs without approval and prior notification to Schrock.

During the December 18, 2017 Budget meeting minutes Whitmer made a motion, seconded by Ishmael, Resolution No. 2017-12-7 (December 2017) to approve to spend \$40,000 in the 2018 Budget for road repairs and maintenance for micro surfacing Glen View and Surrey cul-de-sacs and chip and sealing Colvin and Timmons cul-de-sacs per estimates received from Madison County Engineer Dhume.

Per the invoice we received from the Madison County Engineer's Office and American Pavements, Inc., the work was performed on August 13, 2019, in the amount of \$61,629.42.

After some discussion, Whitmer made a motion, seconded by Schrock, to supersede Resolution No. 2017-12-7 with Resolution No. 2019-10-1, in the amount of \$62,000 for road repairs and maintenance for micro surfacing Glen View and Surrey cul-de-sacs and chip and sealing Colvin and Timmons cul-de-sacs. **Roll Call: Ishmael-yes, Schrock-yes, Whitmer-yes**

Schrock reported that the tractor that Bud Schrock drives is at Ag-Pro getting new lights.

Spraying ditches is planned for after the final mowing of the season. Lead Employee Pete Hammond requested a need to purchase more reflectors for the snow season. Hammond plans to fertilize the township lawn and cemetery lawns during October.

A discussion followed regarding filling cracks in the blacktop at the township parking lot and at the Big Darby Cemetery blacktop drive. Whitmer will talk with the Madison County Engineer's office about completing this project.

Cemetery Whitmer stated that he is working on submitting an estimate to Allstate Insurance to repair the township brick building at Big Darby Cemetery. Hammond said that are new graves that need seeded, however, the ground is so dry that he is waiting for substantial rain or Spring before he is able to plant the grass seed.

County Recorder Chuck Reed provided Ishmael with a map of the layout of Converse-Garton Cemetery located at 429 feet east of Plain City Georgesville Road. It is on land once owned by David Garton, and later owned by James Converse. It was inventoried for war veterans and mapped in 1941 by the W.P.A; no veterans were found. It was later inventoried by Julia V. Cary, and published under the name Fuller Cemetery. Ishmael gave map to Fiscal Officer Schrock for file.

Building Fiscal Officer Schrock reported that the new carpet tiles for the township building and office area were installed on Monday, September 9. Canaan Township resident Eli Gingerich complained that the new carpet wasn't installed correctly. To address Gingerich's concern, Dustin Young from Soft Step Carpeting called Shaw, the manufacturer of the carpet tiles, to schedule an independent carpet inspector to come out and inspect the carpet tiles and the installation of the carpet.

The independent carpet inspector inspected the carpet this afternoon, Monday, October 7. He will submit a report to Shaw and also to Soft Step Carpet on his analysis and findings. Once Soft Step Carpet receives the report, they will contact Fiscal Officer Schrock with the results of the inspection.

Fiscal Officer Schrock suggested that we switch trash collection services from Waste Management to Alpha Waste for substantial savings on our monthly trash collection. After some discussion, the Board of Trustees were in agreement to make the switch.

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Building (Contd.) Fiscal Officer Schrock called Waste Management to determine when our Waste Management contract expires. Our contract with Waste Management expires on March 30, 2020. Fiscal Officer Schrock initiated letter to Waste Management to terminate our trash collection contract at the end of our contract on March 30, 2020. After some discussion, Whitmer made a motion, seconded by Schrock to terminate our trash collection with Waste Management on March 30, 2020 and initiate trash collection with Alpha Waste on April 1, 2020. **Roll Call: Ishmael-yes, Schrock-yes, Whitmer-yes**

Miscellaneous Whitmer mentioned that Noah Miller has expressed interest in township employment. Whitmer will give Employment Application to Noah Miller. Two potential employees, Matt Wilson and Delbert Troyer, have completed Employment Applications.

Schrock moved that the meeting be adjourned and Whitmer seconded. **Roll Call: Ishmael-yes, Schrock-yes, Whitmer-yes.** Meeting adjourned. The next Regularly Scheduled Session is scheduled for Monday, November 4, at 7:00 PM.

	Trustee
Fiscal Officer	Trustee
	Trustee