

RECORD OF PROCEEDINGS

CANAAN TOWNSHIP TRUSTEES OF MADISON COUNTY OHIO

2020 REGULARLY SCHEDULED SESSION

Held: September 9, 2020	7:00 to 9:00 PM	Page 1 of 3
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The Canaan Township Trustees of Madison County met at the Canaan Township Building, 8055 US Highway 42 South, Plain City, Ohio 43064.

In Attendance:	Trustees:	Monroe Harbage, Mark Ishmael, Don Whitmer
	Fiscal Officer:	Kimberlie Schrock
	Visitors:	Nick Adkins, Pete Hammond

Chairman Ishmael called meeting to order. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.**

Harbage made a motion, seconded by Whitmer, to approve the August 3, 2020, Regularly Scheduled Session Meeting Minutes. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.** Original file copy was signed by all.

Administrative

The Trustees reviewed the Fiscal Officer's August 2020 Activity Report. (See attached).

The Trustees approved with their signatures:

- August 31, 2020, Bank Reconciliation/Fund Balances Report - Fiscal Officer Schrock reported that we have one outstanding warrant. Ishmael asked if there was money in the checking account to cover the presented checks, to which Fiscal Officer Schrock responded "yes." Harbage made a motion, seconded by Whitmer, to approve the August 31, 2020, Bank Reconciliation. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes**
 - **Resolutions: (See Resolution Book)**
 - **Resolution 2020-8-1** – to approve to reimburse Delbert Troyer mileage and hours to take random drug test for Ohio Health Consortium
 - Harbage made a motion, seconded by Whitmer, to approve warrants/electronic bill pay to cover payroll and non-payroll obligations. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes**

Action Items Register Fiscal Officer Schrock reviewed the August Action Items Register.

Health & Safety Madison County Public Health (MCPH) is working on Coronavirus (COVID-19) response every single day. You should monitor state and local news but rely on MCPH for reliable information on COVID-19 right here in Madison County. Information and guidance for COVID-19 changes daily.

Updated Monday, September 2, 2020 at 2:00pm EST

669	36	705	42	11
Confirmed Cases in Madison County	Probable Cases in Madison County	Total Cases in Madison County	Hospitalizations	Deaths

44	5 months	93
Median Age of Cases In Madison County	Age of Youngest Case In Madison County	Age of Oldest Case In Madison County

Ishmael presented information from an article in the Sept/Oct 2020 Ohio Township News magazine, *PEBA OFFERS Savings AND Insurance Compliance FOR TOWNSHIPS*. Born from the collaborative efforts of public employees, employers, and the insurance industry searching for a way to control employee benefits costs, Public Employee Benefits Association of Ohio (PEBA), offers many options to maintain superior benefits while simultaneously managing expenses. Ishmael will look into this further to obtain more information about how PEBA can help our public entity control benefit costs.

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- Fire** Ishmael reported that runs are down 23% and Fire Marshal inspections are continuing.
- Ishmael presented information about the SB 310 Coronavirus Relief funding at the August 6 Pleasant Valley Joint Fire District (PVJFD) meeting. Since Canaan Township Trustees determined that Canaan Township did not qualify for this funding, we could transfer our funding to the PVJFD if they have a need for the funding. PVJFD determined that they do not have a need for the funding because the money can only be used for expenses incurred to fight/protect from COVID-19.
- Whitmer attended the September PVJFD meeting and reported that PVJFD approved the purchase of a new radio for medic. They require two fully equipped radios at all times.
- Zoning** Ishmael gave an update on Canaan Township resident Greg E. Stewart, 8230 Lucas Pike, variance request regarding a storage shed set back on his east property line. Ishmael reported that Mr. Lewis plans to move his framing over 10 feet to take care of the offset, however, Mr. Stewart will not give up any rights to the plots of land.
- Ishmael commented that the US 42 Antiques storefront is in disarray.
- Roads** Harbage reported that Pete and Eli have picked up trash in the ditches and have begun the third round of mowing township ditches.
- Harbage contacted Mark Edwards, ODOT, regarding the removal of two dead ash trees along US Highway 42. Edwards will contact Natural Resources about bas living in these dead trees. Harbage also stated that there are tree branches that are obscuring the view of the School Zone flashing lights at the corner of Price Hilliards and US Highway 42. Harbage will contact Mark Edwards, ODOT, as well as Madison County Engineer Bryan Dhume, for counsel and assistance in removing these hazardous branches.
- Hammond is to contact Bryan Dhume to report an exposed wire on Amish Pike & Guy Avenue. Hammond reported that Koenig has repaired the warning lights and service lights on the John Deere tractors.
- Hammond stated that the license plate on the International Truck is rusted out and needs replaced. Fiscal Officer Schrock is ordering a new license plate for the International Truck. Whitmer plans to have Gingway make a new license plate holder for the International Truck.
- Cemetery** Whitmer reported that the drainage at Big Darby Cemetery, that was to be completed in August, did not happen. Whitmer plans to follow up with Creamer Drainage.
- Mark and Dee Bushong purchased six cemetery plots at Big Darby Cemetery: Section C, Lot # 369 A,B,C,D, and Section C, Lot # 370 A, B. Trustees signed cemetery deeds.
- Fiscal Officer presented a proposal from UC Signs for temporary monument signs to be placed at burial plots, to help with identifying unmarked burials, until a permanent monument is installed. Some discussion followed. Whitmer tabled this proposal to a future meeting.
- Whitmer and Hammond to determine fertilizer and chemical needs that need to be applied in October for Big Darby Cemetery and township lawns.
- Per OTARMA Risk Consultant Caty Gonzalez, a cemetery sign needs to be on display to post hours at the Big Darby Cemetery entrance in order to deter vandal and trespassers. Whitmer and Ishmael confirmed that a sign already exists at Big Darby Cemetery.
- Ishmael commented on an article in the Sept/Oct 2020 Ohio Township News magazine and suggested the scanning for unknown graves and or mapping the cemetery. Whitmer will look into cost and feasibility.

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Building Hammond inquired about filling in the cracks in the blacktop at Big Darby Cemetery and township parking lot. Harbage will contact the County requesting their assistance with completing this task.

Miscellaneous Nicholas A. Adkins, Republican candidate for Madison County Prosecutor, attended the meeting to present his experiences and to engage in a question-and-answer session with the Trustees. Adkins has served this community for the last 7 years as Chief Assistant Prosecutor – Felony and Common Pleas Court. Adkins is committed to enforcing the laws of the State of Ohio and protecting and serving the citizens of Madison County. Adkins has an open door policy, is endorsed by local law enforcement, and encourages people to call him with questions regarding legal counsel.

Harbage moved that the meeting be adjourned and Whitmer seconded. **Roll Call: Harbage-yes, Ishmael-yes, Whitmer-yes.** Meeting adjourned. The next Regularly Scheduled Session is scheduled for Monday, October 5, at 7:00 PM.

	Trustee
Fiscal Officer	Trustee
	Trustee