

**Organization.....2**

**Purchase of Lots .....3,4**

**Funerals and Interments.....5,6**

**Care of Lots.....7,8**

**Monuments – Markers – Memorials.....9,10**

**Removals - Disinterments.....11**

**General Rules.....12,13**

**As of 05/09/2012**

## **ORGANIZATION**

The Guy Cemetery is a Township Cemetery (in compliance with the Ohio Revised Code – ORC) not conducted for profit. There are no stockholders and no dividends; all net receipts are expended on property upkeep and improvements.

The cemetery is under the management and control of a Board of Township Trustees who are elected by the voters of Pike Township who alone have control and direction of the affairs of the cemetery.

The management of the Guy Cemetery will be conducted pursuant to these Rules and section 517 et.seq. of the Ohio Revised Code.

## **PURCHASE OF LOTS**

The purchase of lots is controlled by Ohio Revised Code section 517.07. Persons desiring to purchase a family lot are invited to visit the office of the Pike Township Trustees where they may view the Cemetery Map to select a lot.

Upon purchase of lot and payment for it, the township clerk will deliver a deed to the purchaser. No lot is considered sold until paid in full. Prices of all lots are fixed by the trustees and cannot be altered except as provided for in the O.R.C., as pertaining to “indigents”, etc. There is a “schedule of fees” available from the sexton and/or trustees.

Pike Township residents may purchase lots for dependents at Pike Township resident prices.

If so desired, lots will be marked by corner stones, and set as level as possible with the sod.

The number of interments, which may properly be made upon a lot, is definitely fixed at the time of purchase, and no more will be permitted.

Transfer of record title to a cemetery lot from the name of the decedent to that of an heir at law or next of kin may occur if the following conditions are met:

1. Within one (1) year the person receiving such interest gives written notice to the Board of Trustees;

2. Receives a new deed or record from the Board.

**OR**

There is no transfer of record title to a lot without the express authorization of the Pike Township Trustees. If a transfer is allowed, a new deed will be prepared by the township clerk.

## **FUNERALS AND INTERMENTS**

Arrangements for interments must be made at least twenty-four (24) hours in advance of time set for the funeral.

All interments are under the direction of the sexton, who will have entire control of the digging of graves and all matters relating thereto. Funerals on reaching the Cemetery will be under the charge of the sexton or one of his assistants.

Nobody except that of a human being may be interred in the Cemetery.

Only one interment may be made in one grave space with the exception; an infant or cremains may be entered on grave with permission of lot owner as long as it does not interfere with existing vault.

Interments will be made only by the regular employees of the Cemetery under order of the sexton or his authorized assistant.

No outer casing of wood will be permitted. A concrete casket or metal vault is required, exception in the case of cremation.

No interments will be permitted on New Year's Day, Memorial Day, July Fourth, Labor Day, Thanksgiving Day, and Christmas, except the interment of remains requiring immediate burial under Rules and Regulations of the Board of Health.

Sunday funerals will be held only with mitigating circumstances.

The cemetery will not be responsible for an order received by telephone or for any error resulting from the lack of precise and proper instructions as to the particular space, size, and location in a plot where interment is to be made and the township trustees shall not be liable in damages for any error so made.

All interment charges must be paid in advance, or guaranteed by the funeral director, personally.

All interments are subject to local, county, and state laws, regularly constituted.

Graves will not be re-opened for inspection, except for official investigation or by order of the trustees.

The cemetery must insist that all interments are settled solid before sodding or seeding and areas must be level with surroundings.

No interments will be made without a burial permit furnished by the funeral director and delivered to the sexton before disposition of body concerned.

Upon entering the cemetery gates, the funeral cortege is in charge of the sexton and/or his assistants, and his orders must be followed by the funeral director. No funeral director, his assistant, employee or agent shall be permitted to open the casket or touch the remains without the consent of the legal representation of the deceased or without a court order.

## **CARE OF LOTS**

Under no circumstances will a lot be terraced above or below surroundings of adjoining grounds.

To keep all lot owners harmonious as possible without infringing on an adjoining lot, all planting must be under the supervision of the cemetery trustees or one of his assistants, so designated.

No planting full length of grave space, or digging holes in sod, is permitted. All planting must be on graveside of monument not to exceed 18 inches from base of monument.

No chairs, settees, jars, boxes, shells, toys, bottles or thin glass containers, used as a receptacle, or otherwise shall be placed on lots or graves, else the trustees will instruct the sexton to remove such articles as they become known.

Guy Cemetery will not be responsible for any tools, clothing, or other personal property, unattended by its owner.

No trees, plants, shrubs, will be planted on lots or graves, nor shall any trees or shrubs be trimmed or removed by anyone other than a cemetery employee unless authorized or directed by the trustees.

If any existing tree or shrub on any lot becomes detrimental or injurious to adjacent lots, walks, or avenues, it will be the right and duty of cemetery personnel to remove as instructed by trustees.

Guy Cemetery reserves the right to remove any or all floral designs, flowers, weeds, trees, shrubs, or plants of any kind, wooden, iron, or steel case or artificial animals, if, in the judgment of the trustees, they do not conform to the standards maintained.

Winter wreaths, blankets and winter bouquets must be removed from grave spaces by May first (1) of each year or instructed by trustees.

No curbing, fencing, hedging, borders, or enclosures, or other boundary marking will be permitted on any lot. The Cemetery reserves the right to remove it if erected, planted or placed.

The taking of plants, shrubs, trees or flowers from another lot or grave is strictly forbidden.

No planting of flowers on the graves.

## MONUMENTS – MARKERS – MEMORIALS

Any person contemplating the erection of a monument, marker or memorial should first consult the sexton so that stones appropriate in size and design are selected for the proposed location. The sexton receives instructions from the trustees.

The township trustees must approve the design, size and material.

All orders for foundations must be presented on a regular form provided by the monument company, signed by the lot owner and dealer furnishing the memorial.

All foundations to monuments, markers, etc. will be made at ground level unless otherwise approved by sexton or trustees.

**Cemetery personnel will install all footers. The monument company shall provide a footer order prior to setting a monument. Issuer will be invoiced.**

The township trustees, through their sexton, shall refuse to permit the erection of, or shall cause the removal of any monument, marker or memorial which does not approximate the material, size or design required for a specific location. A good or better grade of granite, marble or bronze will be acceptable, as to discretion of Cemetery. This is for protection of purchaser as well as the cemetery.

No monument, marker or memorial will be installed without a foundation.

All foot markers will be flush with the ground.

A lot must be complete paid for before interment.

The family will, to the best humanly possible, try to erect foundations and markers as soon as practical but will not be liable for certain completed dates.

Heavy loads of any kind will be not permitted to enter the grounds without permission of the trustees.

No inscription or writings of any kind will be placed or caused to be placed on any monument or marker without the proper credentials.

Under no circumstances will any kind of handmade marker resembling a memorial stone or rough boulder be placed on any lot on the cemetery.

Approaching the bereaved and soliciting business within the cemetery is not permitted.

Other restrictions may be placed on monuments and markers and on new sections laid out in the future; therefore, it is well to consult the trustees before placing a order for any memorial work.

When any monument or memorial of any kind is to be removed for inscription, cleaning or other work to be done upon it, permission must be obtained from the trustees.

## **REMOVALS AND DISINTERMENTS**

All disinterments are subject to local, county, and state laws and will be enforced at all times.

Disinterments and removals must be paid in advance.

Removing from one cemetery to another, the sexton must have the removal permit or disinterment permit from the county health department involved.

In the case of interment, disinterment or removal, the cemetery employees will exercise the greatest of care in handling the casket or vault and Guy Cemetery will not be responsible for any damage incurred by so doing.

## **GENERAL RULES**

No person other than authorized personnel of Guy Cemetery shall erect or cause to be placed a sign, notice, or display of any kind on cemetery grounds.

All visitors are expected to respect the solemnity of the cemetery, and strictly observe the rules which have been established by the cemetery authorities for the purpose of securing quiet and good order at all times within these grounds.

Visiting hours are from 7:30 A.M. to sunset. Visiting at any other time will be considered trespassing.

Persons not conducting themselves in a proper manner will be excluded from the grounds. We consider these grounds as sacred, and people should act accordingly while visiting there.

No person shall mar or deface any property within the cemetery. Any person caught doing so will be prosecuted by the township trustees.

Authorized cemetery personnel shall have the right at all times to enter upon any lot for a reasonable purpose.

The cemetery shall not be liable for lost, misplaced or broken floral pieces or flower vases, nor for the plantings damaged by the elements, thieves, and vandals or by other causes beyond its control.

Flowers, baskets, urns, and floral pieces will be removed from graves as they become wilted or unsightly. Cemetery employees will, in no case, attempt to find them after removal nor will the township trustees be responsible for anything placed on lots or graves.

All persons are prohibited from picking either wild or cultivated flowers, shrubs or other plantings.

No advertising of any kind will be permitted within the cemetery grounds.

All persons caught littering within the cemetery grounds will be prosecuted by the township trustees.

All prices for the cemetery may be obtained by calling the sexton or the township trustees and requesting the fee schedule.

Do not give orders or make complaints to the workmen. Go to the township trustees where you will receive prompt, courteous and effective attention.